

DISTRICT COURT LICENSING APPLICATIONS

APPLICATION	PUBLICATION	LOCAL / DAILY PAPER	NOTICE TO SUPERINTENDENT	NOTICE TO DISTRICT COURT CLERK	NOTICE TO FIRE AUTHORITY	NOTICE TO HSE	COURT FEE	EXCISE DUTY	STATUTORY AUTHORITY	DISTRICT COURT RULES	ADDITIONAL REQUIREMENTS
Confirmation of Transfer of On-Licence	At least 21 days	Either	21 days	7 days	1 month	1 month	€150	None	S6 Licensing (Irl) Act, 1833 District Court Rules Fire Services Act, 1981	O. 79	
Ad-Interim Transfer of On-Licence	None	None	48 hours	48 hours	None	1 month	€150	None	Public Houses (Irl) Act, 1855, S29 ILA 1960, ILA 2000	O. 77	
Removal or Transfer of a Nominee	None	None	48 hours	48 hours	None	1 month	€150	None	S28 Intoxicating Liquor Act, 1960	O. 78	
Full / Limited / Holder of a Wine Retailers On-Licence Restaurant Cert	None	None	10 days	4 days	None	1 month	€150	None	Intoxicating Liquor Act, 1927, 1943, 1960 and 1988	O. 69	
Music and Singing Licence	None	None	14 days	4 days	1 month	None	€150	None	Public Health Act, 1890, Public Dance Halls Act, 1935, Fire Services Act, 1981	O. 87	Local authority must have adopted Part IV of the Public Health Act, 1890
Annual Dance Licence	At least 1 month	Either	1 month	7 days	1 month	None	€335	€155	Public Dance Halls Act, 1935, Fire Services Act, 1981 Licensing (Combating Drugs Abuse) Act, 1997	O. 86	
Monthly Dance Licence	None	None	48 hours	48 hours	1 month	None	€150	€25	Public Dance Halls Act, 1935, Fire Services Act, 1981, Licensing (Combating Drugs Abuse) Act, 1997	O. 86	
Exemption for a Special Event (Area)	7 days	Either	7 days	4 days	None	1 month	€750	None	Intoxicating Liquor Act, 1962 and 2000	O. 72	Consent of majority of licensees in the area
Occasional Licence	None	None	48 hours	48 hours	None	1 month	€150	€110	Intoxicating Liquor Act, 1962 and 2000	O. 76	
Club Renewal	More than 21 days	Daily	Notified by District Court Clerk	21 days	1 month	1 month	€150	€505	Registration Clubs (Irl) Act, 1904, 1988 and 2000	O. 83	<ul style="list-style-type: none"> two copies of the rules of the club, a list of the names and addresses of officials & committee of management / governing body & names of members a certificate in the Form 83.2 Schedule C
Club Authorisation	None	None	48 hours	48 hours	None	1 month	€150	€110	Intoxicating Liquor Act, 1924, 1962, 1988 and 2000	O. 83	
Club Authorisation for Special Event	None	None	48 hours	48 hours	None	1 month	€150	€110	Intoxicating Liquor Act, 1962, 1988 and 2000	O. 83	
New Wholesale Beer Dealers Licence	None	None	At least 21 days	At least 10 days	None	1 month	€150	None	Courts of Justice Act 1924, Courts (Supplemental Provisions) Act, 1961 Licensing (Irl.) Act 1902	O. 68	
Spirit Retailer's Off-Licence Beer Retailer's Off-Licence Wine Retailer's Off-Licence <i>Note: 3 separate applications & 3 separate fees</i>	At least 21 days	Either	At least 21 days	At least 10 days	None	1 month	€150	None	Beer Houses (Irl.) Act, 1864 S9 & S10 Licensing Act (Irl.) 1874 Beer Licensing (Irl.) Act 1877 Beer Retailers & Spirit Grocer Retail Licensing (Irl.) Act 1900 S15 Intoxicating Liquor Act 1960 District Court Rules, 1997 Intoxicating Liquor Act 2000 S6, S7 & S8 Intoxicating Liquor Act 2008	O. 68	
Confirmation of Transfer Beer / Spirit Retailer's Off-Licence	At least 2 days	Either	21 days	7 days	None	1 month	€150	None	S6 Licensing (Irl) Act 1833	O. 79	
Ad-Interim Transfer Beer / Spirit Retailer's Off-Licence	None	None	48 hours	48 hours	None	1 month	€150	None	Public Houses (Ireland) Act, 1855 (as extended to Off-Licences by Section 29 of ILA 1960)	O. 77	
Special Exemption Order	None	None	48 hours	48 hours	None	1 month	€150	€55	Intoxicating Liquor Act, 1927, 1988, and 2000	O. 71	
General Exemption Order	None	None	7 days	4 days	None	1 month	€150	None	Intoxicating Liquor Act, 1927, 1960, 1962, and 2000	O. 72	
Lottery Licence and Lottery-Bingo Licence	None	None	28 days	7 Days	1 month	None	€150	None	Gaming & Lotteries Act, 1956 and 2019 National Lottery Act, 1986	O. 66	Applications to be made to the Court not less than 60 days before the first day of promotion of lottery.
Gaming certificate	At least 14 days	Either	28 days	7 days	1 month	None	€150	None	Gaming & Lotteries Act, 1956 and 2019	O. 66	Notice to Local authority of at least 28 days.
Inspection of Licensing / Club eRegister's	None	None	N/A	N/A	None	None	€35	None			
Objection to Renewal of Licence	None	None	None	7 days	None	None	€35	None	Intoxicating Liquor Act 1960	O. 80	<ul style="list-style-type: none"> 21 days' notice to Licence holder DCC to notify Superintendent