

**MINUTES OF PROCEEDINGS AT MONTHLY MEETING OF THE MUNICIPAL DISTRICT OF
CAPPAMORE-KILMALLOCK HELD IN ÁRAS MAINCHÍN SEOIGHE, KILMALLOCK, CO. LIMERICK
AND ONLINE ON THURSDAY, 11th DECEMBER, 2025 AT 2PM.**

PRESENT IN THE CHAIR: Councillor G. Conway, Cathaoirleach.

MEMBERS PRESENT:

Councillors Carey, O'Sullivan, M. Ryan, Stokes, Teefy.

Apologies for his inability to attend were received from Cllr E. Ryan.

OFFICIALS IN ATTENDANCE:

Meetings Administrator (Mr. M. Leahy); Director of Services, Travel & Transport (Ms P. Liddy); A/Senior Executive Engineer, Roads, Traffic and Cleansing (Mr. D. Sheehy); A/Senior Executive Officer, Municipal Districts (Ms. K. White); Administrative Officer, Property Management (Ms. T. Knox); Town Centre First Officer, Rural Development (Ms. K. Burke); Clerical Officer, Municipal District Office (Ms. H. O'Neill).

At the outset of the Meeting, the Cathaoirleach and Elected Members welcomed the new members of the Housing Grants Team who are based in the Kilmallock Municipal District Office, including Liz Moloney, Clerical Officer; Kieran O'Connor, Assistant Engineer; and Niall Curran, Technician.

The Cathaoirleach and Elected Members noted that the Christmas Festival in Kilmallock, which had taken place over the previous weekend of the 5th/6th/7th December, had been a great success and they thanked all who had been involved in the planning for same.

The Cathaoirleach and Elected Members also expressed their condolences to the family and friends of Eamonn Sheehan, Clogher, Athlacca who had died following a recent tragic farm accident.

1. MINUTES

Circulated, copy of draft Minutes of the Monthly Meeting of the Municipal District of Cappamore-Kilmallock held on 20th November, 2025.

Proposed by: Councillor Stokes

Seconded by: Councillor B. Teefy

And Resolved: "That, the draft Minutes, as circulated, be taken as read, adopted and signed"

2. DECLARATION OF INTEREST

The Meetings Administrator stated that, in line with Part 15 of the Local Government Act, 2001, as amended, and the Code of Conduct, he was inviting those present to notify the Cathaoirleach of any declaration of interest in any item due for discussion at the Meeting.

No such interest was declared.

3. PROPERTY SERVICES

The proposed disposal of property of 0.0142 Acres (0.0058 Hectares) of land at The Priory, Kilfinane, Co. Limerick was noted by the Members.

4. REGENERATION, COMMUNITY, SPORTS AND RURAL DEVELOPMENT DIRECTORATE

The Cathaoirleach welcomed Karen Burke, Town Centre First Officer, to the Meeting. She proceeded to give an update to the Members on the recent announcement of funding approval of over €800,000 under the Rural Regeneration and Development Fund (RRDF), administered by the Department of Rural and Community Development, towards the work on the redevelopment of the Merchant's House Site in Kilmallock.

She confirmed that this funding will assist with the continued work on the project, including the appointment of a design team to work on the detailed design and planning for the project. This will include the restoration of two sections within the derelict structure into adaptable multi-functional spaces for enterprise and community use, while the Office of Public Works and the National Monuments Service will consolidate and reset the late medieval Merchant's House at the street front. She confirmed that some of the funding would also go towards land acquisition costs. She undertook to facilitating a site visit for the Elected Members to the Merchant House in the New Year

The Cathaoirleach and Elected Members thanked Ms Burke for the update and welcomed the allocation of 80% funding towards this phase of the project. However, they agreed that the requirement of 20% match funding towards the project was unfair, especially having regard to the fact that other stakeholders, including the Office of Public Works (OPW), were also involved with the project.

5. PRESENTATION ON HOUSING ADAPTATION GRANTS FOR OLDER PEOPLE AND DISABLED PEOPLE

The Administrative Officer, Kilmallock gave a presentation to the Elected members on the Housing Adaptation Grants Scheme for Older People and Disabled People. He outlined the details of the three grant schemes available, and the criteria in relation to applying for each scheme.

He confirmed that the full allocated budget for the Municipal District, totalling €508,000, had been fully expended during 2025 and this entailed 140 applications that were fully processed

and paid during the year. He also confirmed that grant applications were now being processed again, following a short pause when funding had run out.

The Members welcomed the update on the grants schemes and agreed that these were essential supports for people to continue to live in their own homes in the local community, where possible. They commended the work being done by the administrative and technical staff involved, and they welcome the fact that grant applications were now being processed again in the Municipal District.

QUESTIONS

6. Question submitted by Councillor Carey

I will ask at the next Meeting of the Cappamore-Kilmallock Municipal District if Rankins Bridge [the low bridge] in Kilfinane has been inspected by an Engineer and if a report has been carried out to determine if remedial works are necessary.

Reply:

The Municipal District Office has referred the inspection of Rankins Bridge to the Roads Central Services Team for review under the Bridge Rehabilitation Programme and this will include an engineer's inspection.

7. Question submitted by Councillor Teefy

I will ask at the next Meeting of the Cappamore-Kilmallock Municipal District how many CCTV cameras have been installed at Bring Bank sites in the Municipal District of Cappamore-Kilmallock, and what are the locations of same? With regard to these locations, how many fines have been issued in relation to illegal dumping at the Bring Banks?

Reply:

There are CCTV cameras installed at one Bring Bank site in the Cappamore Kilmallock district at Kilmallock Bring Bank. Two fines have been issued for waste and litter offences at the site.

8. Question submitted by Councillor Teefy

I will ask at the next Meeting of the Cappamore-Kilmallock Municipal District how many Notices to Quit were issued to tenants in private rented accommodation in the Municipal District of Cappamore-Kilmallock in 2024-2025. In relation to the Notices to Quit issued, what was the outcome in relation to each Notice to Quit?

Reply:

Limerick City and County Council have been notified of 49 Notice to Quits in the Cappamore-Kilmallock Municipal District in 2024 & 2025.

The breakdown of the Notice to Quits was as follows:

Income above limit: 5 - these were progressed to the Housing Agency to potentially purchase under Cost rental tenant in situ as the tenants are over the social housing income limits. Of these 2 sales have closed, 1 was withdrawn and 2 are currently being assessed.

Owner re-occupying: 4 - LCCC could not progress with purchasing these as the landlord was moving back into the property.

Purchase complete: 1 - purchased by LCCC.

Tenant notification: 9 - cannot progress due to lack of funding for refurbishment costs.

Withdrawn: 30 - 12 of these are private tenants and did not have 2 years HAP/RAS social housing support and are therefore not eligible for tenant in situ. 8 were withdrawn as the tenant left the property. 1 was not supported by Housing Support Services. In the case of 9 of the properties, the landlord did not want to sell to LCCC or engage with us.

NOTICE OF MOTION

9. Notice of Motion submitted by Cllr Carey

I will move at the next Meeting of the Cappamore-Kilmallock Municipal District that the approach road to Killeenavera Quarry be considered for inclusion for resurfacing works in the 2026 Schedule of Municipal District Works Programme.

The Notice of Motion was proposed by Cllr Carey, seconded by Cllr M. Ryan, and agreed.

Reply:

Possible improvement works to the approach road at Killeenvera Quarry will be reviewed, along with all other road scheme works for consideration by the Elected Members, when the Schedule of Municipal District Works is being drafted in early 2026.

The Cathaoirleach noted that the January Monthly Meeting would take place at 2pm on Thursday 15th January 2026, and that a Private Briefing on Policing Matters would take place beforehand at 12.30pm.

The Members discussed the possibility of arranging a Municipal District Reception in 2026 to recognise the achievements of various individuals and groups. It was agreed to hold a Workshop after the January Monthly Meeting to discuss same, and to start work on the planning for same.

The Cathaoirleach and Members wished everyone a Happy Christmas and New Year break, and they thanked the Council engineers, administrative staff and the outdoor staff for their work during 2025.

This concluded the Meeting.

Signed: _____
Cathaoirleach

Dated: _____

