

Household Waste Collection Subsidy Scheme online application (User Guide)

1. Login to My Limerick account my.limerick.ie

ATLANTIC EDGE
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Home Sign in

My Limerick Login

Email

Password

SIGN IN [Forgot Your Password?](#)

or sign in with...

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Not Registered?

CREATE AN ACCOUNT

[Click To View Our Privacy Statement](#)

2. Select Permits from the top menu and click on +Add New Licence/Permit

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Home Cases **Permits** Grants

[Home](#) > [Profile](#)

[Home](#) > [My Licences & Permits](#)

My Licences & Permits

Permits

☰ Active Permits ▾ **+ADD NEW LICENCE/PERMIT**

Permit Number	Application date	Permit Type	Status Reason	Modified On
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3. Select Bin Waiver Application

Add a Licence/Permit

Select a Licence/Permit Type

- Time In Need Grave
- Bin Waiver Application

- 4. Select:
 - a. Renewal Application -if available

Bin Waiver Permit Application

Select the Application Type

If you have previously held a Bin Waiver Permit, click the Renewal Application option

- Renewal Application
- New Application

or

- b. New Application- if you are applying first time or your circumstances have changed

Bin Waiver Permit Application

Select the Application Type

If you have previously held a Bin Waiver Permit, click the Renewal Application option.

- New Application

5. Check If you need to update your details, go to your profile

Home Cases Permits Grants **Name** ▾

Profile ←

Sign out

Personal Details

Applicant *

Name xxxxxxxxxxxxxx

My Details

First Name

Name

Last Name *

xxxxxxxxxxxxxx

Address 1 *

xxxxxx

Address 2

if your personal details are correct and insert PPSN and Date of Birth.

City / Town

xxxxxxx

Eircode/Postcode

xxxxxxxxxx

Business Phone

123456

PPSN *

Date of Birth *



NEXT

6. List all sources of your income by clicking on +Add Income Details

For Renewal go straight to Declaration (point 12)

The screenshot shows a progress bar at the top with five steps: 1 Personal Details (checked), 2 Income Details (highlighted in green), 3 Household Details, 4 Supporting Documents, and 5 Declaration. Below the progress bar is the heading 'Income Details'. The main content area contains two paragraphs of text: 'List all sources of your income including payments from Department Social Protection, Employment and Private Pensions, or any other source of income.' and 'Income of other household members and supporting income documents will be required in the next step.' To the right of the text is an orange button labeled '+ ADD INCOME DETAILS'. Below this is a table with three columns: 'Source/Type of Income', 'Other Source/Type of Income', and 'Weekly Income Amount'. A yellow message box below the table states 'There are no records to display.' At the bottom of the form are two orange buttons: 'PREVIOUS' and 'NEXT'.

7. List income of all other household members and tick checkbox at the bottom

If you are living alone, click the checkbox at the bottom of the page and proceed to next step.

The screenshot shows a progress bar at the top with five steps: 1 Personal Details (checked), 2 Income Details (checked), 3 Household Details (highlighted in green), 4 Supporting Documents, and 5 Declaration. Below the progress bar is the heading 'Household Details'. The main content area contains two paragraphs of text: 'List all other adults and children living in your home and their relationship to you. Supporting income documents will be required in the next step.' and 'If you are living alone, please do not add any household member, click the checkbox at the bottom of the page and proceed to next step.' To the right of the text is an orange button labeled '+ ADD HOUSEHOLD DETAILS'. Below this is a table with five columns: 'Other Household Member Name', 'Date of Birth', 'Relationship (To Applicant)', 'Source/Type of Income' (with a dropdown arrow), and 'Weekly Income Amount'. A yellow message box below the table states 'There are no records to display.' At the bottom of the form is a checkbox that is checked, with the text 'By ticking this box, I confirm all household members living in the home, including their relationship to me have been provided'. A blue arrow points to this checkbox from the left. At the bottom of the form are two orange buttons: 'PREVIOUS' and 'NEXT'.

8. Attach income details for all adults in your household by clicking Add Documents

1 Personal Details ✓ 2 Income Details ✓ 3 Household Details ✓ 4 Supporting Documents 5 Declaration

Documents

Please attach income details for all adults in your household dated in the last 3 months.

1. Full payment slip from An Post (Post Office) *(including signature)*
2. Income statement from the Department of Social Protection (weekly breakdown)
3. Any other income details – if applicable

Bank Statements are not accepted as proof of income.

Please note:

- If you are living alone make sure Living Alone Allowance payment is visible on the attached document.
- If you are an existing Social Housing/HAP applicant/tenant, you do not need to submit income details.
- A letter of confirmation from the school/college must be submitted for all persons over 18 years attending full-time education.

[+ ADD DOCUMENTS](#)

<u>Doc Type</u>	<u>Created On</u> ↓
There are no records to display.	

9. Select document type and click submit

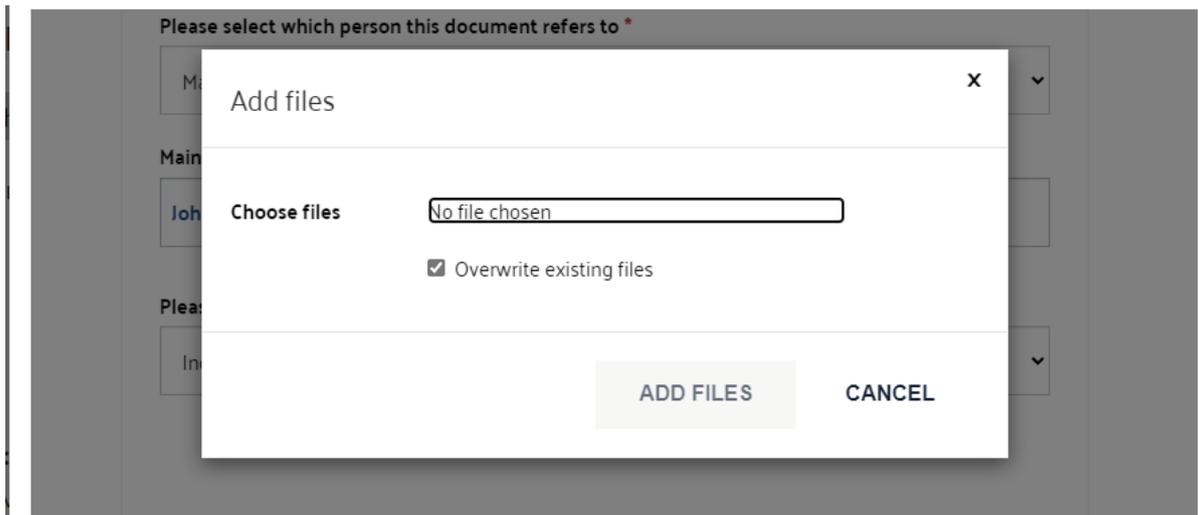
 Create

Please select the Document you want to upload. *

Select ▼

[SUBMIT](#)

10. Click +Add Files and chose file you wish to attached from your device or drag it to the 'no file chosen' field and click Add Files and submit.



11. Answer Private Pension question

Are you or any household member in receipt of Private Pension? *

Select

PREVIOUS

NEXT

12. Read declaration and click checkbox at the end of the page confirming your agreement.

1 Personal Details ✓ 2 Income Details ✓ 3 Household Details ✓ 4 Supporting Documents ✓ 5 Declaration

Declaration

Declaration & Authorisation

This is a full and true statement of my circumstances, and I consent to the terms of the authorisation stated below.

I authorise Limerick City and County Council, to make any necessary enquiries (including enquiries with the Department of Social Protection and other Council Departments), and I authorise the Department of Social Protection to release to Limerick City and County Council any information regarding my household circumstances and income, including information contained in computer records.

I note that if my household's financial circumstances change that I am required to notify Limerick City and County Council, of such changes immediately. I understand that failure to declare such changes may disqualify the household from future subsidy entitlements.

I understand that it is against the law to give false information and that I can be prosecuted for doing that, and/or be required to reimburse Limerick City and County Council for any payments made owing to my household's inclusion in this scheme.

By ticking this box, I confirm the above statement is true and accurate

13. Click Submit

PREVIOUS

SUBMIT

Your application is now submitted, and you should receive below confirmation

Application Submitted

Thank you for submitting your online application to the Household Waste Collection Subsidy Scheme, also known as the Bin Waiver Scheme.

Our team will contact you with an outcome in due course.

The team will be processing a large number of applications during this time.

If you do not receive correspondence from Limerick City and County Council by 31 January 2025, please contact our Customer Services Department at 061 55 6000.

BACK TO PERMITS