

## **TYRONE GUTHRIE CENTRE REGIONAL BURSARY SCHEME 2024 REF:TGB24**

**CLOSING DATE FOR APPLICATIONS: 12noon, Wednesday 29<sup>th</sup> November 2023**

### **Introduction**

The Tyrone Guthrie Centre at Annaghmakerrig, the artist's workplace in County Monaghan, is a residential workplace and residency programme in Ireland for artists of all disciplines. Over 27 local authorities in Northern Ireland and the Republic of Ireland offer special bursary awards to artists resident in their areas, enabling them to undertake short residencies at the Centre. These bursaries are administered by each individual local authority.

For details on the Tyrone Guthrie Centre programme, please see: <http://www.tyroneguthrie.ie/>

Limerick Arts Office, Limerick City and County Council, is offering **two bursaries** for **2024**. This bursary covers all board and lodging expenses for **1 week**, plus the use of a studio if necessary.

The Tyrone Guthrie Centre Regional Bursary Scheme has the following objectives:

- To work closely with local authorities and their arts officers to discover emerging and established artists throughout the island of Ireland who might benefit from working at Annaghmakerrig.
- Through the artistic projects they realise to make their work apparent to the local communities from which they come, through exhibitions, performances, readings and other manifestations.
- Through this process to allow the Tyrone Guthrie Centre to establish partnerships with local authorities the length and breadth of the island of Ireland in keeping with its origins and aims as a major cross-border collaboration between Northern Ireland and the Republic of Ireland.

### **1. Eligibility**

- The Tyrone Guthrie bursary is open to practitioners in all art forms.
- Applicants must be resident in the Limerick City and County Council administrative area and be able to demonstrate this and must not be in receipt of a bursary towards this residency from any other Local Authority.
- Persons in full-time undergraduate and/or post-graduate level study are ineligible to apply for this bursary.
- The awarded Tyrone Guthrie bursary must be taken up in 2024.

Applicants should show **significant achievement** in their chosen field. This would normally mean

that writers should already have published in book form, painters or sculptors should have had one-person shows in reputable galleries and that composers or musicians should have had their work commissioned, recorded or performed, or whatever might be appropriate to the particular art form. Otherwise, the applicant must demonstrate a high degree of promise attested by references or other forms of support from established figures in the arts.

We would especially welcome applications from first time applicants and those from communities under-represented in the arts.

## 2. Assessment

This is a competitive scheme. Upon receipt of your application, we will send an acknowledgement email to confirm that we received it. If you do not receive an email within 1 working day (Monday-Friday) please get in touch with us on 061 556 370, line is open Monday to Friday, 9am - 5pm.

Your application will be initially categorised by the Arts Office. Any applications that clearly fall outside the eligibility guidelines and criteria will be eliminated at this point. Applications will then be assessed by an Assessment Panel appointed by Limerick City and County Council.

Successful applicants will receive in writing a Letter of Offer, which will outline the specific terms of the grant offer. Unsuccessful applications will receive notice of the outcome of their application by post. A list of successful applicants may be published online.

Grant aid is awarded according to the Limerick Cultural Strategy: A Framework 2016 - 2030, The Arts Council Making Great Art Work: Strategy 2016-2025 and the Limerick Culture and Creativity Plan as part of the Creative Ireland Programme.

## 3. Criteria for assessment and marking scheme

Applications are assessed in a competitive context and with consideration of the application form and the supporting material submitted. All applications are assessed against criteria of:

Criteria	Marks	Basis for assessment
A. Overall quality of the proposal The assessment focuses on the nature of the proposed cultural activity, the quality and ambition of the idea, as outlined on the application form and in the supporting documents	25	<b>Application form:</b> Section 2 Question 1 <b>Supporting materials</b>
B. Impact: Providing professional development (30 marks total)		<b>Application form:</b> Section 2 Question 2
<ul style="list-style-type: none"> <li>The significance of the proposal to the artistic development of the applicant</li> <li>Promoting the highest standards in creativity</li> </ul>	15 15	

and excellence		
C. Applicants track record and relevant experience The potential of the applicant demonstrated through the application form, samples of work and CVs	20	<b>Application form:</b> Section 3 <b>Supporting materials</b>
D. Demonstrable need	25	<b>Application form:</b> Section 4
<b>Total</b>	100	

### What supporting materials must you submit with your application?

Each application must be accompanied by:

- A curriculum vitae (max. 4 pages).
- Up to 6 good quality examples of existing work, such as writing (max. 10 page extracts), images, URL links to video recordings/sound/media files, through YouTube, Vimeo, or SoundCloud (Please remember to include passwords for password protected files). Submit examples that best represent your current practice and your capacity to deliver the proposed project. These should include visual/audio and/or written supporting material. The exact nature of the material will depend on your application.
- Any other supporting material which might be relevant.

**Applicants should state clearly what they wish to accomplish during their stay at Annaghmakerrig and why it would be useful at this stage in their artistic development.** This project outline is often decisive and should demonstrate that the artist is working towards an exhibition, publication or performances which will be helped by a stay at the Centre.

Applicants should state clearly the relevance of their proposal and the applicant's track record to Limerick's Cultural Strategy.

An answer, which maximises the potential for a high mark, will clearly connect at least two of the Aims and Objectives of the Limerick Cultural Strategy with the applicant's proposal.

[https://www.limerick.ie/sites/default/files/limerick\\_culture\\_strategy.pdf](https://www.limerick.ie/sites/default/files/limerick_culture_strategy.pdf)

### 4. Guidelines for completing the application

- Read the Guidelines thoroughly. By reading and understanding the Guidelines, you give yourself the best chance of being funded.
- Read all questions thoroughly before you answer them.

- Each section and requested supporting material items are related to specific marking criteria, make sure that you provide members of the assessment panel with relevant information that will allow them to evaluate your proposal and assign marks for each section.
- Keep your answers clear, concise and to the point. Avoid repetition.
- Do not assume the members of the assessment panel will know you or your work – make sure that in the application form and in the supporting material, you clearly communicate all important information. It is a good idea to ask someone to read through your application and help identify any pieces of information that need clarification.
- Remember that your application is assessed on the basis of all information supplied within a competitive context of many other applications.
- Ensure that you enclose all requested documentation.

For any queries on submitting your bursary application to Limerick Arts Office please contact us on:  
Phone: 061 556370 Email: [artsoffice@limerick.ie](mailto:artsoffice@limerick.ie)

## 5. Submitting your application

### Technical Requirements:

- a) All emailed documents including images and files may be submitted at a maximum of 3 MB each and a maximum of 18MB in total.
- b) Acceptable document formats are: .doc, .pdf and .jpg
- c) For video and sound files, include links to online content only, in a word document. Please remember to include passwords for password-protected content.
- d) Please note that LCCC IT systems are not compatible with file formats specific to Apple MAC when submitting by email. Please see acceptable file formats above.

*Limerick City and County Council will not take responsibility for emailed applications undelivered due to non-compliance with the technical requirements listed above.*

**Applications are accepted by e-mail only, to: [artsofficesubmissions@limerick.ie](mailto:artsofficesubmissions@limerick.ie)**

Please include the following reference in the e-mail subject line: **TGB24 Applicant's Name**

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Limerick Arts Office phone number: 061 556370 (line open Mon – Fri, 9am-5pm).

**YOUR APPLICATION WILL BE INVALID IF YOU DO NOT:**

- **Submit a fully completed application form;**
- **Submit all requested documentation with your application form;**
- **Submit your application by the deadline of **12noon, Wednesday 29<sup>th</sup> November 2023****

**Appendix 1.**

**Terms and Conditions of the Award**

- This bursary covers all board and lodging expenses for **1 week**, and will be paid directly to the Tyrone Guthrie Centre.
- All travel needs are the responsibility of the successful applicant.
- Successful candidates will be asked to provide a written report to the Arts Office on completion of the project.
- The awarded Tyrone Guthrie bursary must be taken up in **2024**.

**Appendix 2**

**1. Freedom of Information Statement:**

Limerick City and County Council is covered by Freedom of Information Act 2014, which provides members of the public with the rights to access information held by public bodies to the greatest extent possible, consistent with the public interest and right to privacy. This means that details contained in applications and supporting documents may, on request, be released to third parties.

**2. Privacy (General Data Protection Regulation G.D.P.R.)**

Any personal information you give us will be processed, stored and managed in strict accordance with General Data Protection Regulations.

The purpose for processing your data is to process your application the Individual Bursary Awards 2022 in line with the criteria of this award. The information you provide will be assessed by an Assessment Panel. Your information will be retained in accordance with Limerick City and Council's General Data Protection Policy and Limerick City and County Council's implementation of the National Retention Policy. If you do not furnish the personal data requested, Limerick City and County Council will not be able to process your application.

You have the following rights, in certain circumstances and subject to applicable exemptions, in relation to your personal data:

- the right to access the personal data that we hold about you, together with other information about our processing of that personal data
- the right to require us to rectify any inaccuracies in your personal data
- the right to require us to erasure your personal data
- the right to request that we no longer process your personal data for particular purposes
- the right to object to our use of your personal data or the way in which we process it

Please note that to help protect your privacy; we take steps to verify your identity before granting access to personal data.

If you would like to exercise any of these rights, please submit a request to our Data Protection Officer outlining the specific details of the request: Email: [dataprotectionofficer@limerick.ie](mailto:dataprotectionofficer@limerick.ie) All valid requests will be processed without undue delay and in any event within one month of receipt of the request. This period may be extended by up to two further months where necessary.

### Appendix 3.

#### Acknowledgment of Funding

Limerick City and County Council is proud to support and be associated with high quality work produced by creative practitioners and communities based in Limerick. Logos will be provided to successful applicants to be included on all print and online material, including websites, apps, videos, blogs, posters, brochures, invitations and advertisements associated with the project being funded. Limerick City and County Council, and Limerick Arts Office have a large following on our social media channels i.e. Facebook and Twitter. Please, forward or tag us in any posts you would like us to share on social media, remembering to include an image.

#### Why we want you to acknowledge our funding

- Acknowledgement ensures awareness of how public money is spent.
- By using the logos and recognising the funding, you let people know that Limerick City and County Council have supported your work and recognised your excellence, and that you are part of a movement that values arts and creativity, cares for its community and encourages interest, ownership and engagement in culture.
- Acknowledgement supports us by showing the breadth of artistic and cultural projects being undertaken across Limerick each year.
- Acknowledgement means that we can highlight and promote your work, further increase cultural awareness, build the sector and strengthen our case for future funding.
- By acknowledging Limerick City and County Council funding, you are helping to improve public understanding of how we all work together to develop high quality artistic projects and build capacity of Limerick's creative sector.