

## **Request for Quotation**

### **Research Evaluator Tender on Integrated Dance Limerick**

Limerick Arts Office, Limerick City and County Council, is seeking quotes to engage the services of a Researcher, with the relevant skills and expertise to gather data from the relevant stakeholders to evaluate, map, and make recommendations and plan for the future of the Integrated Dance Programme. A key current goal for the programme is to provide access to Dance for those with complex/additional needs.

### **Context**

Culture is part of the global agenda for sustainability and development and is included in the United Nations Sustainable Development Goals (SDG). The Limerick Cultural Strategy: A Framework 2016-2030 provides the framework for development in Limerick City and County.

Policy in Limerick is also informed by the consultation that took place for the COVID-19 Recovery for the Arts and Culture Sector in Limerick report, and by the Culture and Creativity Strategy 2023-2027.

### **Integrated Dance Programme**

The Integrated Dance Programme forms a part of the Arts Council Framework Agreement Programme in Limerick. It is relevant to the Strategic Actions for both Rural Arts and Excellence and Young People, Children and Education.

Key documents to inform the development of this programme include, but are not limited to

- (Arts Council) Dance Policy, Advancing Dance 2022-2025
- (Arts Council) Equality, Human Rights and Diversity Policy and Strategy.

It is also important to consider developments in Arts Participation and Young People Children and Education.

The Integrated Dance programme introduces participants to dance as an art form whilst facilitating active and productive engagement in dance activities amongst disabled and non-disabled participants. The Integrated Dance Programme involves matching Care Providers and Schools transition year students to work together.

The Integrated Dance programme covers a wide geographical area in Limerick City and County. The towns and villages represented by the schools and service providers are, Limerick City, Abbeyfeale, Dromcollogher, Newcastle West, Pallaskenry and Castleconnell. The programme involves many agencies including, service provider management, care staff, transition year co-ordinators, teachers, professional dancers, transport providers and participants. The programme has run successfully for over 15 years. Participant groups have included services users from Brothers of Charity, Enable Ireland, Daughters of Charity, transitional students from Copsewood College, Pallaskenry, Hazelwood College, Dromcollogher, Colaiste Ide, Newcastle West, Colaiste na Trócaire, Rathkeale, Castletroy College, Castletroy. Amongst others.

In 2022 St. Gabriel's School, Dooradoyle, Enable Ireland Castleconnell, and Limerick Educate Together Secondary School participated.

There were challenges for the delivery of the programme over the last few years due to Covid 19. Many of the participants are medically vulnerable, and service centres had strict restrictions on social distancing during indoor activities, pods set up to limit the number of people service users

were in contact with, and some groups were not able to participate at all because restrictions on visitors to the centres, for Health and Safety reasons, were in place.

### **Role**

The selected researcher will have relevant experience in the arts, specifically in the area of research and evaluation. They will report directly to Limerick Arts Office, Limerick City and County Council and will work with the Arts Officer and staff for the delivery of this project. They will have strong capacity to work in partnership with multiple agencies and work independently.

### **Key Tasks**

Over the years of implementing the Integrated Dance programme a number of strands have developed. We envisage this research will:

- Explore the different strands currently on offer in Limerick.
- Review reports to date from the Integrated Dance programme.
- Provide a Literature Review in relation to Integrated Dance, Arts Council's Dance policy - Advancing Dance 2022-2025, Creative Ireland Creative Strategy, Limerick Cultural Strategy A Framework 2016-2030. Arts Council Young people, Children and Education. Etc.
- Gather and Review data from the relevant stakeholders, remotely, including service providers, secondary schools, dance resource companies, to include, but not limited to:
  - i) Consultations/Group discussions with LCC internal team, intentions for the programme, SWOT
  - ii) Consultation/Group discussions with key stakeholders, to include Dance resource company and third level providers
    - Assess needs of stakeholders i.e. Access to arts, professional development, training
    - Propose a model for a renewed programme

### **Scope**

Through literature review, provide a landscape for the current level of service provision in the field of Integrated Dance in Ireland and be cognisant of relevant best practice in this area Internationally.

Sustainability/legacy of programme. Report recommendations should include model for programme, professional development, in light of national and international models.

### **Child Protection In line with Children First:**

National Guidance for the Protection and Welfare of Children (2017), Limerick City and County Council is required to ensure that contracts issued to anyone whose work brings them in contact with children are meeting their obligations under the Children First Act 2015. Any service will be made in adherence to Limerick City and County Council Child Protection Policy.

### **Budget:**

The available fee for the research is €10,000 including researcher's fees, travel and subsistence expenses, VAT etc. The selected researcher is responsible for declaring his / her income to the Revenue Commissioners.

Timescales

Envisaged that the process will be completed by the end of Q.2 in 2023.

**Service providers will be evaluated under the award criteria and weightings detailed below.**

<b>AWARD CRITERIA, RULES AND WEIGHTINGS</b>				
CRITERION		%	MAXIMUM SCORE ACHIEVABLE	MINIMUM SCORE REQUIRED
A	Quality of the proposed Service Delivery Methodology, and demonstrated understanding of requirements	40%	40	N/A
B	Cost	30%	30	15
C	Resourcing to deliver the contract	30%	30	15

### **Guidelines for Applicants:**

- The successful applicant will provide up-to-date tax clearance certification and will continue to hold this for the duration of the contract.
- A selection panel will meet to assess applications, this will be based on a budget breakdown of costs, Methodology and Work Programme, Experience and Qualifications of the Tenderer and CV of the Researcher and supplementary information. The selection panel may shortlist suitable candidates for interview.
- Applications received after the date outline below will not be accepted under any circumstances.

### **Tender Evaluation Criteria:**

Tender responses will be evaluated against the following criteria and will be weighted accordingly:

- **Cost** **30%**
  
- **Methodology and Work Programme**  
**40%**

- **Experience and Qualification of the Tenderer and CV of the Researcher 30%**

### **Submitting your Proposal:**

Application should be emailed to [artsofficesubmissions@limerick.ie](mailto:artsofficesubmissions@limerick.ie)

**Please supply as one document the following:**

1. The following costs must be provided: a) Cost breakdown of the total cost  
b. daily rate
  - The fee of €10,000 euro is inclusive for all cost, VAT etc.
2. Methodology and Work programme– the contract will be based upon delivery of the proposal from signing the contract until the end of Q2 2023.
3. Experience and qualifications of the tenderer and Curriculum Vitae of the researcher (max. 3 pages) with relevant experience detailed.
4. Max 2 A4 pages clearly outlining example(s) of work undertaken by the applicant, which demonstrates track record in delivery of all criteria relevant of this position.
5. Two referees that are relevant to this role.

**Supplementary information** - a max of three examples to support the application can be included in an additional pdf document, this may include copies of photographs/audio or visual documentation, press reviews, publications, catalogues etc.

Shortlisting may apply and short-listed tenderers may be asked to attend for a short virtual interview.

Limerick City and County Council does not bind itself to accept the lowest tender. It reserves the right to reject in whole or part any of all tenders received.

The selected tenderer will sign an agreement with the Limerick City and County Council.

**Applications to be submitted no later than 5pm Monday 5<sup>th</sup> December 2022**

For further information, please contact Arts Office Limerick City and County Council 061 556370 or email [artsofficesubmissions@limerick.ie](mailto:artsofficesubmissions@limerick.ie)

