

Request for Quotation

Research Evaluator Tender on Artists in Schools

Limerick Arts Office, Limerick City and County Council, is seeking quotes to engage the services of a Researcher, with the relevant skills and expertise to gather data from the relevant stakeholders to evaluate, map, and make recommendations and plan for the future of the provision of the Limerick Arts Office Artists in Schools Programme. There is a changed landscape for provision in the area, due to the set-up in the last decade, of a number of programmes both national and local, e.g. Music Generation, Creative Schools, TAP and BLAST, The Three Muses Schools programme from the Hunt Museum, Limerick Museum and Limerick City Gallery of Art.

A current goal for the Limerick Arts Office Artists in Schools programme is to provide access to arts for those in Primary School in rural areas, where there are particular barriers to access, including transport.

Having investigated provision and consulted with stakeholders, a new approach to how funding is invested will be devised, considering these factors.

Context

Culture is part of the global agenda for sustainability and development and is included in the United Nations Sustainable Development Goals (SDG). The UN Convention on the Rights of the Child, the Committee on the Rights of the Child four General Principles and the National Strategy on Children and Young People's Participation in Decision-Making inform this area.

The Limerick Cultural Strategy: A Framework 2016-2030 provides the framework for development in Limerick City and County. Feedback from the consultation that took place for the Culture and Creativity Strategy 2023-2027 is also relevant.

Limerick City and County Council merged in 2014. There are several Arts Council funded organisations based in Limerick City active in the area of provision in Arts in Education.

We seek to examine new approaches that:

1. Consider the changed landscape of arts provision for Primary Schools in Limerick
2. Through stakeholder engagement, provide a needs analysis
3. Consider where Limerick Arts Office and Arts Council's investment would be best invested

We seek to examine approaches that consider the need in rural areas due to the barriers that may exist. There is not a specific City based Artists in Schools programme. Current annual budget for this programme is €12,000.

Artists in Schools

The Artists in Schools Programme forms a part of the Arts Council Framework Agreement Programme and Limerick Arts Office Programme in Limerick. It supports the policies and work of the Arts Office in Arts in Education and for Children and Young People. It is relevant to the Shared Strategic Actions for both Rural Arts and Excellence and Young People, Children and Education.

<https://www.limerick.ie/sites/default/files/media/documents/2019-02/Artists-in-Schools-Programme-Final.pdf>

For the last number of years, this programme has been delivered with our Festivals.

Key documents to inform the development of this programme include, but are not limited to

- (Arts Council) Equality, Human Rights and Diversity Policy and Strategy.
- The Creative Ireland Programme Creative Youth Plan 2023-2027

It is also important to consider Arts Council Policy development in Young People Children and Education.

The provision for the arts in primary schools in Limerick includes, but is not limited to:

MUSIC GENERATION: Music Generation Limerick City, Music Generation Limerick County, Music Generation is a national partnership programme whose mission is to create inspiring experiences for children and young people through music.

CREATIVE SCHOOLS: The Creative Schools initiative supports schools/centres to put the arts and creativity at the heart of children's and young people's lives. This initiative provides opportunities for children and young people to build their artistic and creative skills; to communicate, collaborate, stimulate their imaginations, be inventive, and to harness their curiosity

THE THREE MUSES SCHOOLS PROGRAMME: the Hunt Museum, Limerick Museum and Limerick City Gallery of Art, programme for primary school students to increase access, ownership and enjoyment of the three museums in Limerick City.

T.A.P: The TEACHER-ARTIST PARTNERSHIP CPD programme (T.A.P.) is a Creative Ireland, Department of Education and Skills led and approved Summer Course offering fully paid training and in-school residency opportunities for artists (across all art forms) to work within primary school settings & and develop partnerships with creative teachers

BLAST: The Department of Education developed an innovative Arts-in-Education BLAST Residency Programme in 2021, which enables up to 400 new Arts-in-Education Residencies in schools each year.

A range of Arts Council funded organisations, e.g. the Lime Tree Theatre | Belltable, Dance Limerick, Irish Chamber Orchestra-Sing out with Strings, the Limerick Printmakers, EVA International, Narrative 4, IACC, and other publicly funded bodies provide programmes for schools.

Role

The selected researcher will have relevant experience in the arts, specifically in the area of research and evaluation. They will report directly to Limerick Arts Office, Limerick City and County Council and will work with the Arts Officer and staff for the delivery of this project. They will have strong capacity to work in partnership with multiple agencies and work independently.

Key Tasks

In light of the number of arts programmes offered within schools, we would like to review how best to position Limerick Arts Office, Artists in Schools programme. We envisage this research will:

- Explore the different strands of programme offered in schools currently in Limerick by Arts Council funded, publicly funded, and other organisations.
- Map the provision of these services across Limerick City and County.
- Gather and Review data from the relevant stakeholders, including schools, artists, to include, but not limited to:
 - i) Consultations/Group discussions with LCC internal team, intentions for the programme, SWOT
 - ii) Consultation/Group discussions with key stakeholders, TAP, BLAST, Music Gen, Arts Co funded arts orgs delivering in this area, among others
 - iii) Consultation with Schools, to include teachers and young people in the schools
- Assess needs of stakeholders i.e. access to arts, professional development, training
- Propose a model for a renewed programme of investment

Scope

Through literature review, provide a landscape for the current level of service provision in the field of Artists in Schools in Limerick City and County and to reimagine where relevant the appropriate manner to deliver the programme, given the changed context of provision.

Sustainability/legacy of programme. Report recommendations should include a model for the programme and potentially professional development.

Child Protection In line with Children First:

National Guidance for the Protection and Welfare of Children (2017), Limerick City and County Council is required to ensure that contracts issued to anyone whose work brings them in contact with children are meeting their obligations under the Children First Act 2015. Any service will be made in adherence to Limerick City and County Council Child Protection Policy.

Budget:

The available fee for the research is €10,000 including researcher's fees, travel and subsistence expenses, VAT etc. The selected researcher is responsible for declaring his / her income to the Revenue Commissioners.

Timescales

Envisaged that the process will begin in 2022 and be completed by the end of Q.2 in 2023.

Service providers will be evaluated under the award criteria and weightings detailed below.

AWARD CRITERIA, RULES AND WEIGHTINGS				
CRITERION		%	MAXIMUM SCORE ACHIEVABLE	MINIMUM SCORE REQUIRED
A	Quality of the proposed Service Delivery Methodology, and demonstrated understanding of requirements	40%	40	N/A
B	Cost	30%	30	15
C	Resourcing to deliver the contract	30%	30	15

Guidelines for Applicants:

- The successful applicant will provide up-to-date tax clearance certification and will continue to hold this for the duration of the contract.

- A selection panel will meet to assess applications, this will be based on a budget breakdown of costs, Methodology and Work Programme, Experience and Qualifications of the Tenderer and CV of the Researcher and supplementary information. The selection panel may shortlist suitable candidates for interview.
- Applications received after the date outline below will not be accepted under any circumstances.

Tender Evaluation Criteria:

Tender responses will be evaluated against the following criteria and will be weighted accordingly:

- **Cost** **30%**
- **Methodology and Work Programme**
40%
- **Experience and Qualification of the Tenderer and CV of the Researcher** **30%**

Submitting your Proposal:

Application should be emailed to artsofficesubmissions@limerick.ie

Please supply as one document the following:

1. The following costs must be provided: a) Cost breakdown of the total cost
b. daily rate
 - The fee of €10,000 euro is inclusive for all cost, VAT etc.
2. Methodology and Work programme– the contract will be based upon delivery of the proposal from signing the contract until the end of Q2 2023.
3. Experience and qualifications of the tenderer and Curriculum Vitae of the researcher (max. 3 pages) with relevant experience detailed.

4. Max 2 A4 pages clearly outlining example(s) of work undertaken by the applicant, which demonstrates track record in delivery of all criteria relevant of this position.

5. Two referees that are relevant to this role.

Supplementary information - a max of three examples to support the application can be included in an additional pdf document, this may include copies of photographs/audio or visual documentation, press reviews, publications, catalogues etc.

Shortlisting may apply and short-listed tenderers may be asked to attend for a short virtual interview.

Limerick City and County Council does not bind itself to accept the lowest tender. It reserves the right to reject in whole or part any of all tenders received.

The selected tenderer will sign an agreement with the Limerick City and County Council.

Applications to be submitted no later than 5pm Wednesday 30th November 2022

For further information, please contact Arts Office Limerick City and County Council 061 556370 or email artsofficesubmissions@limerick.ie