



Comhairle Cathrach
& Contae **Luimnigh**
Limerick City
& County Council

Re: Request for a discretionary Housing Assistance Payment.

Dear Sir/Madam,

PLEASE UPDATE CONTACT DETAILS AS THE L.A. MUST BE ABLE TO CONTACT THE TENANT IN ORDER TO PROCESS CHANGES TO THE TENANCY.

CONTACT NO: _____ **E-MAIL ADDRESS:** _____

In order to consider a discretionary top up payment on your H.A.P account, please submit the following items.

- **Evidence of valid rent increase if applicable i.e. rent review notice.**
- **Proof of income.**

Net weekly income	Weekly expenses
Total :	

Please note, we will not be in a position to consider your application, until all the requested documents are received.

H.A.P Limerick

FOR OFFICE USE ONLY:

CAP:

Current rent:			New rent:		
Differential rent to Council			Differential rent to Council		
Top Up.			New Top Up.		
<i>Total rent Payment</i>			<i>Total rent payment</i>		
Extra rent expense:					

Total rent paid	
Income	