

# Household Waste Collection Subsidy Scheme online application (User Guide)

## 1. Click on Add New Licence/Permit button

Dashboard **My Licences & Permits** My Favourites My Cases Inspire Me My Represented Cases My Profile

Submit Content

### My Licences & Permits

**+ ADD NEW LICENCE/PERMIT**

NO. ▲	TYPE	DATE MODIFIED	STATUS
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## 2. Click on Household Waste Collection Subsidy Scheme button

# Add a Licence / Permit

### Select a Licence/Permit Type

Burning of Agricultural Vegetation

Time In Need Grave

Household Waste Collection Subsidy Scheme

### 3. Enter your Applicant details



#### Section 1: Your Details

PPS Number \*

Bin Provider \*

Date of Birth \*

Bin Account Number \*

UCN

SAVE AND CONTINUE

## 4. Enter your Income details



### Section 2: Your Income Details

List all sources of income.

Applicant Name	PPS Number	Source or Type of Income (Proof of Income must be provided)	Weekly Income
Joe Bloggs	1234567A	State Contributory Pension	230
Joe Bloggs	1234567A	Widower's Pension over 66	80
Joe Bloggs	1234567A	Living Alone Allowance	50
		-Select-	€

BACK    ADD MORE ROWS    SAVE AND CONTINUE

## 5. Enter your Household details



### Section 3: Your Household Details

List all other adults and children living in your home and their relationship to you.

Name	Relationship	Age	PPS Number	Source or Type of Income	Weekly Income
Joe	Son	24	2345678A	Employment	350
John	Son	28	3456789A	Social Welfare	230
					€
					€

BACK    ADD MORE ROWS    SAVE AND CONTINUE

## 6. Enter your Supporting Documents



### Section 4: Your Supporting Documents

- Please attach a current An Post payment slip or income statement from the Department of Social Protection. Bank Statements are not accepted as proof of income.
- For living alone applicants, please ensure living alone payment is visible on payslip or statement.
- Your application will be rejected if you fail to add all necessary documentation.

The file size limit is 128 MB and the allowed file types are: pdf, jpg, jpeg and png.

 

## 7. Enter Declaration and Authorisation



### Section 5: Declaration and Authorisation

This is a full and true statement of my circumstances and I consent to the terms of the authorisation stated below. I authorise Limerick City and County Council, to make any necessary enquiries (including enquiries with the Department of Social Protection and other Council Departments.) and I authorise the Department of Social Protection to release to Limerick City and County Council any information regarding my family circumstances and income, including information contained in computer records. I note that if my financial circumstances change that I am required to notify Limerick City and County Council, of such changes immediately. I understand that failure to declare such changes will disqualify me from future subsidy entitlements.

Signature \*

Date \*

## 8. Enter Declaration and Authorisation

# Application Submitted!

**Thank you for submitting your Application for "Household Waste Collection Subsidy Scheme."**

Our Household Waste Collection Team will review your application and respond with an update in due course.

[BACK TO MY PERMITS](#)