

FORM OF APPLICATION FOR A REGULARISATION CERTIFICATE

Article 20C(2)

BUILDING CONTROL ACTS 1990 to 2020

APPLICATION FOR A REGULARISATION CERTIFICATE

BUILDING CONTROL AUTHORITY:

UNIQUE IDENTIFIER:

Limerick City & County Council

Application is hereby made under Part IIIA of the Building Control Regulations 1997 to 2021 for a Regularisation Certificate in respect of the works or building to which the accompanying plans, calculations and specifications apply.

1. APPLICANT:

Owner **Leaseholder** (tick as appropriate)

FULL NAME: _____ ADDRESS: _____

_____ EIRCODE: _____

TELEPHONE NO: _____ EMAIL: _____

SIGNATURE: _____ DATE: _____

2. OWNER OF WORKS OR BUILDING (if different to above)

FULL NAME: _____ ADDRESS: _____

_____ EIRCODE: _____

TELEPHONE NO: _____ EMAIL: _____

3. PREPARATION OF REGULARISATION CERTIFICATE APPLICATION:

Name and address of person/s or firm/s responsible for preparation of accompanying plans, calculations and specifications.

FULL NAME: _____ ADDRESS: _____

_____ EIRCODE: _____

TELEPHONE NO: _____ EMAIL: _____

4. LOCATION OF WORKS OR BUILDING:

Address (or other necessary identification) of the works or building to which the application relates.

_____ EIRCODE: _____

5. NATURE OF WORKS OR BUILDING:

Classification (please tick either (a), or any of (b) or (c), as appropriate)

- (a) Construction of new building
- (b) Extension to a building
- (c) Material alteration

6. DESCRIPTION OF THE WORKS OR BUILDING:

7. PURPOSE GROUP OF WORKS OR BUILDING:

Technical Guidance Document B Purpose group(s) _____

8. USE OF WORKS OR BUILDING:

- (a) Proposed Use of the Building _____
- (b) Existing use (where a material change of use is proposed) _____

9. DETAILS OF WORKS OR BUILDING:

In all cases complete part (a) **and** any combination of (b), (c), (d) or (e) as may be appropriate.

(a) Details

Site area _____ (sq. metres)

Number of basement storeys _____

Number of storeys above ground level (incl. ground floor) _____

Height of top floor above ground level _____ (metres)

Total Floor area of building _____ (sq. metres)

Total area of ground floor _____ (sq. metres)

(b) Work involving the construction of a new building –

Floor area of proposed building _____ (sq. metres)

(c) Where a material change of use as regards a building takes place –

Floor area of the material change of use _____ (sq. metres)

(d) Works involving an extension to a building –

Floor area of extension _____ (sq. metres)

(e) Works involving a material alteration to a building –

Floor area of material alteration _____ (sq. metres)

10. PLANNING PERMISSION FOR THE WORKS OR BUILDING IN QUESTION:

(a) Planning permission Reference No.: _____

(b) Date planning permission was granted: _____

11. CONSTRUCTION WORKS:

(a) Date construction started:

(b) Is construction of the building completed?: YES NO

(c) If (b) above is 'Yes', please state the date of completion: _____

(d) If (b) above is 'Yes' Is the building occupied or operational?: YES NO

(e) If (b) above is 'No', please specify the state of completion of the works or building:

Less than 25% 25-50% 50-75% More than 75%

(f) Have any modifications to the original design been made during construction?

YES NO

(g) If (f) above is 'Yes', was planning permission sought (if necessary) for the modifications?

YES NO

12. AMOUNT OF FEE (accompanying this application) € _____

Note:-

1. This Application Form for a Regularisation Certificate must be accompanied by a Statutory Declaration.

2. This application form must be accompanied by documents that clearly identify and describe the works or building, as they have been commenced or constructed.”