



Comhairle Cathrach
& Contae **Luimnigh**

Limerick City
& County Council

LIMERICK CITY and COUNTY COUNCIL

PLANNING & ENVIRONMENTAL SERVICES

ENFORCEMENT COMPLAINT FORM

Location of Unauthorised Development:

(Please give as much detail as possible, attach site location map where possible)

Name of Developer/Owner/Occupier

Nature of Unauthorised Development:

(Extra sheet may be used to submit additional information if necessary)

Planning Ref. No. (if known)

Planning Reference no. if known

Name and Address of Person making Complaint:

Contact tel. no	Mobile	Home/Work
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Signature:	Date
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Complaints may **NOT** be investigated unless your name and address is provided and the form signed.

Please note that your details will be treated as confidential and it is the policy of Limerick City & County Council not to release these details under the Freedom of Information Act but the Council cannot however give absolute guarantees on this as a request under the Freedom of Information Act can be appealed by requesters to the Information Commissioner.

The Planning Authority will not investigate complaints of a civil nature, such as those relating to encroachment, private rights of way, trespass, private nuisance and civil boundary disputes etc.

Before making a written complaint, you should ensure that the matter is one within the scope of Planning control. Certain matters, such as complaints relating to roads (parking), water, drainage, Council housing, dangerous structures, environment (litter, noise levels) may be within the remit of other Council Directorates and should be referred directly to same.

Unless the information furnished is decipherable, the form is signed and the name and address of the person making the complaint is given, the said complaint will not be investigated by Limerick City & County Council.

Please return completed form to Limerick City & County Council, Planning & Environmental Services, Dooradoyle, Co. Limerick.

You may also submit this complaint by email at Enforcements@limerick.ie provided that the full details outlined in the form are provided.