



Comhairle Cathrach
& Contae Luimnigh

Limerick City
& County Council

What is Choice-Based Lettings (CBL)?

- Choice Based Letting (CBL) is a way that you can express your interest in renting a suitable council dwelling in your area of choice.
- A 'suitable' dwelling is one that you have chosen to express interest in and that matches your housing needs.
- The CBL is being rolled out as a pilot in the Newcastle West Municipal District with a view to extending City and County-wide later in 2019.

Am I eligible for CBL?

- To be eligible for CBL, you must be on Limerick City and County Council's Social Housing Waiting List. Applicants approved for a transfer are eligible to bid also. Applicants approved for Mortgage to Rent and HAP only are not eligible for CBL.

What properties are available through CBL?

- CBL will give you the chance to express an interest in a range of Council dwellings that are suitable for the size of your household.
- Please note that only those applicant households that have expressed an interest under Choice Based Letting whose household composition suits the dwelling type will be considered - e.g., the number of bedrooms that an applicant is approved for.
- Those dwellings that are specially adapted or dwellings required for the elderly will not be advertised.
- The list of available properties will typically be displayed from 9 a.m. on Fridays for a maximum period of 3 weeks and it is only during this time that an expression of interest on a property can be submitted on the limerick.ie website:
www.limerick.ie/choice-based-lettings.

- Limerick City and County Council will keep the list of available CBL dwellings up-to-date but you will need to check the webpage regularly.

Can I express interest in a property outside of my chosen areas of choice?

- Yes, you can submit an expression of interest in a property outside of your chosen 3 areas of choice.

What will the CBL expression of interest look like?

- The list of available properties will contain the following information to help you make an informed decision:
 - The location of the dwelling
 - Type of dwelling e.g., 2 bed dwelling
 - Class of household that is eligible to apply e.g. single person household
 - Closing date for bids
 - Contact details of Limerick City and County Council
 - Date of advert
 - Internal and external photos of properties and neighbourhood
 - Detailed information about services and amenities in the area
 - The particular dwelling features (e.g. ground floor, heating type, whether the dwelling has a garden etc.).

If I am interested in a CBL property, what do I do?

- Check the website at www.limerick.ie/choice-based-lettings.
- If you see a property you are interested in, you should 'express your interest' by clicking on the photo of the property which will bring you automatically to a webform. Fill out the form presented to you with your name, address, mobile phone number and PPS number.
- When you have filled out the webform hit 'send' and you will receive an auto-response from LCCC stating that the expression of interest has been received.

- If you do not 'express your interest' on the webpage, we cannot consider you for that property.
- If your application is successful, we will contact you.
- Properties that have been allocated will state this fact on the webpage.

What happens if other people are interested in the same property as me?

- Where more than one person expresses an interest in a CBL dwelling, the following factors will be taken into account:
 - Your category of need under the Allocations scheme
 - Your waiting time on Limerick City and County Council's waiting list
 - Your family size
 - The type of property needed
 - Good Estate Management
- In addition, the applicant household will have to pass the vetting procedure of Limerick City and County Council. This procedure comprises of an interview and a Garda Check and Estate Management clearance as well as the provision of updates to your housing file. The estimated time for this process will be 5 weeks.

What happens if I refuse a dwelling allocated through CBL?

- A refusal of a CBL dwelling by a household is not considered a refusal in terms of the overall refusal policy in an allocation scheme. This means that a refusal of a CBL dwelling is not counted as one of an applicant's official offers.
- However, where an applicant does refuse a reasonable offer of a CBL dwelling, the household cannot express an interest for another CBL dwelling for one year.

Will CBL affect my Council application?

- If you are housed through CBL, you are removed the housing waiting list.