

# WEIGHT IDENTIFICATION CERTIFICATE FOR A TYPE APPROVED/ IMPORTED TRAILER

(NOTE-PLEASE READ NOTES OVERLEAF BEFORE COMPLETING THIS CERTIFICATE)

**THIS FORM MUST BE COMPLETED IN FULL BEFORE BEING SUBMITTED TO YOUR LOCAL MOTOR TAX OFFICE**

**This certificate is to be completed where:**

- a type approval certificate of conformity or an individual approval has been issued in respect of the trailer  
or
- the trailer which is sought to be licensed has been previously registered or licensed in another Member State.  
(In cases where the trailer is outside of the scope of type approval or has been modified since first licensing, then the form TF300B must be submitted.)

**TYPE OF TRAILER**

(Tick appropriate box thus v)

Draw Bar  
Trailer

Semi-Trailer

Identification Mark  
(See note 3)

Make

Body Type

Chassis Number (VIN)

No. of Axles

Maximum Design G.V.W.  
(See note 4) (Gross Vehicle Weight)

kg

Maximum Design Axle weight (kg)					
Front Axle	Axle 2	Axle 3	Axle 4	Axle 5	Axle 6
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Date of Manufacture  Year as a minimum to be filled in (See Note 5)

Either of the following boxes to be ticked and the necessary information input and appropriate forms attached

The trailer has one of the following certificates of approval (Tick as appropriate): (See Note 6)

**EC Certificate of Conformity (EC CoC) for a complete or completed trailer**

**Irish National Small Series Type Approval Certificate of Conformity (NSSTA CoC) for a complete or completed trailer**

**Irish Individual Vehicle Approval Certificate (IVA Certificate)**

Approval Number

A copy of the certificate of conformity or individual approval must be attached

or

The trailer has been previously registered or licensed in another Member State

Previous country of registration or licensing

Evidence of previous registration or licensing must be attached. (See Note 7)

**DECLARATION**

I declare that the particulars on this certificate are correct.

Name of Vehicle Owner or person authorised to sign on his behalf (block capitals):

Signature:

Address:

Date:

## Notes:

A person, who provides a false declaration or supplies false documents, may be charged with an offence under the Road Traffic (Licensing of Trailers and Semi-Trailers) Regulations 1982 to 2012.

1. The licensing of trailers is obligatory in the case of all goods trailers (including semi-trailers) having a permissible maximum weight exceeding 3,500 kg.
2. In order to make an application for first licensing of a trailer, the form TF 100 must be submitted to the licensing authority, accompanied by the form TF 300A (in the case of a trailer which has been type approved or imported) or the form TF 300B (for a trailer which is outside of the scope of type approval).
3. Where a trailer is being licensed for the first time, the identification mark will be inserted by the licensing authority.
4. Design GVW - Design Gross Vehicle Weight is the maximum total weight for which a manufacturer designed a trailer to be used.
5. It is a requirement of the CE&U regulations since 1965 that every trailer with a DGVW in excess of 3,500kg used in the State has indelibly stamped on the chassis in a position accessible to inspection its date of manufacture. (Road Traffic (Construction, Equipment and Use Of Vehicles)(Amendment) Regulations, 1965). This date may be verified at the annual roadworthiness test. Year as a minimum must be filled in. If no day is given, it will be assumed to be the first of the month. If no month is given, it will be assumed to be January.
6. Applicable Dates for Type Approval

An application to license a trailer for the first time in Ireland must be accompanied by a certificate of conformity or individual approval (acceptable proofs of approval listed below) where the trailer which is sought to be licensed is a:

- Complete trailer manufactured on or after the 29th of October 2012
- Completed trailer manufactured on or after the 29th of October 2013
- Special purpose trailer manufactured on or after the 29th of October 2014

A complete trailer means a trailer which has been manufactured in a single stage (i.e. by a single manufacturer).

A completed trailer means a trailer which has been manufactured in more than one stage (i.e. by more than one manufacturer). An example of this would be a manufacturer who imports an incomplete trailer chassis and assembles a body so that the completed trailer requires no further work and is in a finished condition.

A Special Purpose vehicle is defined in Directive 2007/46/EC as a vehicle "having specific technical features in order to perform a function which requires special arrangements and/or equipment". These are trailers which because of their technical features they cannot meet the technical requirements of the Directives specified in Annex IV of Directive 2007/46/EC. In order for a manufacturer to declare that a trailer is special purpose the manufacturer should first consult with the NSAI (or another European approval authority).

Acceptable proofs of Approval:

- **EC Certificate of Conformity (EC CoC)**

This certificate is issued in respect of a trailer that meets the European Communities Whole Vehicle Type Approval (ECWVTA) requirements. This certificate allows the trailer to enter into service in any Member State of the European Union and when a copy of this certificate is submitted to the motor tax officials, it must be in English or Irish.

- **Irish National Small Series Type Approval Certificate of Conformity (NSSTA CoC)**

This certificate is issued in respect of a trailer that meets Ireland's National Small Series Type Approval requirements. Upon purchasing a trailer, the NSSTA CoC is issued by the

manufacturer to the purchaser of a trailer and signifies that the trailer is of a type which has been approved by the NSAI. The number of trailers of an approved type that can be first licensed in a year may not exceed the quantitative limits specified in Section 2 of Part A of Annex XII of Directive 2007/46/EC.

- **Irish Individual Vehicle Approval Certificate (IVA Certificate)**

This certificate is issued in respect of a trailer that meets Ireland's Individual Vehicle Approval requirements, a scheme suited for trailers imported or manufactured in very small numbers or as individual vehicles. Each trailer is examined individually and when the technical requirements are met, an IVA Certificate is issued by the NSAI to the owner or manufacturer.

The NSAI (National Standards Authority of Ireland) is Ireland's appointed Approval Authority for the purposes of Article 4(4) of Directive 2007/46/EC and is responsible for issuing all national approvals (IVA or NSSTA) for vehicles in Ireland. In order to make enquiries about obtaining approval, please contact the NSAI at the following:

www.n sai.ie Tel: 01 8073800 Fax: 01 8073838 Email: info@nsai.ie  
NSAI, 1 Swift Square, Northwood, Santry, Dublin 9

If you have national approval certification from a Member State of the European Union other than Ireland, please contact the NSAI in order to have the certification and/or trailer examined in order to verify whether Ireland's national approval requirements are met. Should the NSAI consider that Ireland's approval requirements are met then the NSAI will issue you with an Irish IVA certificate for the trailer.

7. Evidence of previous registration or licensing in another Member State must be provided. Such evidence must demonstrate compliance with the provisions of Annexes I and II to Directive 1999/37/EC on the registration documents for vehicles (EU harmonised registration certificate) or, for Member States which have not adopted Directive 1999/37/EC, a letter confirming the trailer was previously registered or licensed in their jurisdiction. Such letter must:

- be in English or Irish,
- be on the headed paper of the relevant national authority confirming compliance,
- confirm that the trailer had entered the register of the relevant authority, and
- contain at least the following information: chassis number (VIN), type of trailer and the contact details for the relevant national authority.

In the UK, a log of all trailers is kept by VOSA ([www.dft.gov.uk/vosa/](http://www.dft.gov.uk/vosa/)).

The original form of this document must be delivered to the Motor Tax Office (so please ensure you make a copy for your records).

### Privacy Statement

The Department of Transport, Tourism and Sport (DTTAS) requires customers to provide certain personal data in order to carry out our legislative and administrative functions. The Department will treat all information and personal data that you provide as confidential, in accordance with the General Data Protection Regulation and Data Protection legislation.

Your personal data may be exchanged with other Government Departments or agencies under the remit of DTTAS in accordance with law. Full details of the Department's data protection policy setting out how we will use your personal data as well as information regarding your rights as a data subject are available at [www.dttas.gov.ie/dataprotection](http://www.dttas.gov.ie/dataprotection).

Details of this policy are also available in hard copy upon request by emailing [dataprotection@dtas.gov.ie](mailto:dataprotection@dtas.gov.ie) or in writing to Data Protection Unit, Department of Transport, Tourism and Sport, Leeson Lane, Dublin D02 TR60.