

APPLICATION FOR A REFUND OF MOTOR TAX

RF120

Tax Disc must be surrendered immediately as refunds are generally calculated from the first of the month following the surrender of the disc.
A minimum of 3 unexpired whole calendar months must be left on the disc when surrendered.

A. OWNER / VEHICLE DETAILS

1. REGISTRATION NUMBER	<table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td> </tr> </table>																			
Make / Model									Colour(s)											
Chassis Number																				
OWNER																				
Mr., Ms., etc.	<table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td> </tr> </table>						First Name(s)													
Surname OR Company Name																				
Address																				
Town / City																				
County									Phone No.											

B. REASONS FOR REFUND

<p>1. Vehicle Stolen The vehicle was stolen on</p> <table style="width: 100%;"> <tr> <td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td> </tr> </table> <p style="text-align: center;">Day Month Year</p> <p>and has not since been recovered</p> <p style="text-align: right;"><input type="checkbox"/></p>						<p>*5. Vehicle not used because of Owner's illness / injury I, the owner of the vehicle have ceased to use it from</p> <table style="width: 100%;"> <tr> <td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td> </tr> </table> <p style="text-align: center;">Day Month Year</p> <p>because of illness, injury or other physical disability and I will be unable to use until at least</p> <table style="width: 100%;"> <tr> <td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td> </tr> </table> <p style="text-align: center;">Day Month Year</p>										
<p>2. Vehicle Scrapped / Destroyed The vehicle was scrapped completely and destroyed on and is incapable of being used on the roads</p> <table style="width: 100%;"> <tr> <td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td> </tr> </table> <p style="text-align: center;">Day Month Year</p> <p style="text-align: right;"><input type="checkbox"/></p>						<p>*6. Vehicle unused because the Owner absent from the State I, the owner of the vehicle have ceased to use it from</p> <table style="width: 100%;"> <tr> <td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td> </tr> </table> <p style="text-align: center;">Day Month Year</p> <p>Because of absence from the State for business / educational purposes or overseas service with the Defence Forces. I will be absent from the state until</p> <table style="width: 100%;"> <tr> <td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td> </tr> </table> <p style="text-align: center;">Day Month Year</p>										
<p>3. Vehicle Exported The vehicle was sent permanently out of the state on</p> <table style="width: 100%;"> <tr> <td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td><td style="width: 20px;"> </td> </tr> </table> <p style="text-align: center;">Day Month Year</p> <p style="text-align: right;"><input type="checkbox"/></p>						<p>*7. Vehicle Duty Error The duty was paid / overpaid by mistake in the following circumstances</p> <p>.....</p> <p>.....</p>										
<p>4. Vehicle Not Used The vehicle has not been used in a public place at any time since the issue of the tax disc.</p> <p style="text-align: right;"><input type="checkbox"/></p>																
<p>Documents to Accompany Application:</p> <p>In all cases Tax Disc and Vehicle Licensing Certificate or Registration (Log) Book</p> <p>* Medical certificate, letter from educational body or business etc., confirming the relevant period.</p>																

C. DECLARATION

I declare that the particulars given at 'A' above are correct and I apply for a refund of motor tax for the reason (tick) given at B. I attach the required evidence (Medical Certificate, etc as appropriate) in support of my claim and I further declare that the vehicle in respect of which the refund is being sought will not be used by me or with my consent in any public place during the remainder of the licensing period unless it is properly licenced.

Signature of Owner:

Signature of Garda / Witness:

Date:

Garda Station Stamp

D. FOR OFFICIAL USE ONLY

Serial Number of Application
Date of Surrender of Licence
Date of Expiry of Licence
Number of months remaining
Annual Rate of Tax
Repayment / Refund Amount
Date Allowed / Disallowed
Date Repaid / Refunded

PLEASE SEE BELOW THE DOCUMENTATION REQUIRED TO PROCESS A REFUND APPLICATION

Please attach the following relevant supporting documents:

If your vehicle was stolen and not recovered:

Letter from Gardai [copy of your PULSE report] stating the date the vehicle was stolen. You will also need to complete a form RF134 – this is to apply for duplicate documents & to declare you are no longer in possession of your tax disc. This form must be stamped by the Gardai.

If your vehicle is scrapped/destroyed:

A Certificate of Destruction/End of Life Certificate

Exported vehicle:

Documentation from Customs/Registration Certificates from the relevant country

If your vehicle is deemed to be an Insurance Write-Off by your Insurance Company:

Please ensure your insurance company contact the Department of Transport with this information – refunds cannot be processed until the notification has been recorded

If your vehicle is not in use:

If you have purchased a tax disc prior to the tax renewal date, this disc must be returned to your local motor tax office before the commencement of this tax period

Vehicle unused because of Owner illness/injury

Letter from doctor/hospital stating illness/injury and period unfit for driving

Vehicle unused because of owner absence from the State

Letter from College/Employer stating period of absence from the State
Flight itinerary

Vehicle Duty error

Contact your local Motor Tax office

In all cases please attach the following:

- Tax Disc/Form RF134
- Copy Bank Statement header [must include the BIC & IBAN]
- Your PPSN
- Your email address

For any other queries, please contact Limerick City & County Council Motor Tax, Dooradoyle
061-556495 or by email motortax@limerick.ie

PRIVACY STATEMENT

The Department of Transport, Tourism and Sport (DTTAS) requires customers to provide certain personal data in order to carry out our legislative and administrative functions. The Department will treat all information and personal data that you provide as confidential, in accordance with the General Data Protection Regulation and Data Protection legislation.

Your personal data may be exchanged with other Government Departments or agencies under the remit of DTTAS in accordance with law. Full details of the Department's data protection policy setting out how we will use your personal data as well as information regarding your rights as a data subject are available at www.dttas.gov.ie/dataprotection. Details of this policy are also available in hard copy upon request by emailing dataprotection@dttas.gov.ie or in writing to Data Protection Unit, Department of Transport, Tourism and Sport, Leeson Lane, Dublin D02 TR60.