

LIMERICK CITY AND COUNTY COUNCIL
MUNICIPAL DISTRICT OF CAPPAMORE KILMALLOCK
MEETING TO BE HELD ON THURSDAY, 23RD APRIL 2015

20th APRIL 2015

**To: The Chairman and Each Member of the Municipal District of Cappamore
Kilmallock**

Re: Draft Schedule of Municipal District Works - (SMDW)

Dear Councillor,

I wish to refer to previous discussions regarding the requirement to prepare a Schedule of Municipal District Works

Section 58 of the Local Government Reform Act 2014 inserts a new section 103A in the Local Government Act 2001 providing that, following the adoption of the annual budget, a schedule of proposed works of maintenance and repair to be carried out during the financial year in each municipal district shall be prepared, for adoption by the municipal district members.

The SMDW is, in effect, a plan of works that prioritises and apportions the use, within each municipal district, of funding provided in the overall local authority revenue budget for particular purposes

The SMDW in respect of the Municipal District should be formulated on the basis of the amount of funding provided for maintenance and repair in the annual budget of in respect of each relevant service division (e.g. housing, roads, amenities, street cleaning, drainage work, burial ground maintenance, etc.

Classification of items in the budget should largely determine what works and related expenditure are included in the SMDW but insofar as it may be necessary to make judgments in particular instances, it is considered that the term "maintenance" can include not only maintenance of the physical condition or fabric of items, but also more operational type matters such as grass cutting or tree pruning.

Within the level of funding available, details of the SMDW should be prepared on the basis of identified needs (taking account of relevant factors, for example, in the case of housing, age profile of stock) and priorities throughout the local authority area and

taking due account of requirements in relation to standards and frequency of maintenance work. This should be informed by details of relevant requirements which were considered in the formulation of the overall local authority budget. It will also be relevant to have regard to the pattern of works and expenditure in previous years.

It is emphasised that adoption of the SMDW per se cannot involve revision of the adopted budget.

It is essential to maximise return on investment by avoiding dilution of expenditure which could result from spreading allocations too thinly across the Municipal District each year. This could be minimised by taking a multi-annual approach where possible in the preparation of the SMDW.

Maximising value for money, overall effectiveness, and return from investment should also be a key objective in prioritising works and allocating available funding within each municipal district, along with the need to ensure appropriate balance in the allocation of resources as between urban and rural areas in the district.

Apportionment of funding on a thematic basis within the district over the life of the council could help to this end. For example, specific housing estate(s) in one location could be prioritised for refurbishment in year one, with a commitment to undertake works in another area in subsequent years. Similarly, where an overall local authority maintenance programme is drawn up for a particular purpose (say windows and doors in local authority dwellings) which might need to extend over a number of years, the required works would be reflected in relevant annual SMDWs.

Any maintenance type functions, for example, grass cutting, planting or other maintenance of open spaces, that are carried out by means of specific purpose grants for such purposes to community groups such as tidy towns committees can be provided for, as appropriate, through the SMDW.

The GMA, which is a budgetary element providing funding for discretionary expenditure at municipal district level to be decided by the elected members in respect of each municipal district, is separate from the “strategic” budgetary funding for maintenance and repair, the utilisation of which is to be determined in the SMDW.

The Draft Schedule of Municipal District Works for the Municipal District of Cappamore Kilmallock is set out at appendix 1 attached.

The approval of the Members is sought for the Draft Schedule as presented.

**Kieran Lehane,
Director of Services.**

SCHEDULE OF MUNICIPAL DISTRICT WORKS FOR THE CAPPAMORE KILMALLOCK DISTRICT

Work Category – Roads

	€
Restoration Improvement (RI) -Road Reconstruction	€1,837,065
Restoration Maintenance (RM) -Surface Dressing	€523,108
General Maintenance (GM)	€919,300
Parking	€33,136
Tar Patching (TP)	€454,945
Structures (STR)	€50,000
General Municipal Allocation (GMA)	€160,000
Low Cost Safety Improvement Works (LCSI)	€60,000
General Maintenance of National Roads-N20/N7	€113,000
Total Defined MD spending	€4,150,554
Winter Maintenance (WM)	€400,000 Total City and County
Community Involvement Schemes (CIS)	€180,000 Total City and County
Local Improvement Schemes (LIS)	€181,500 Total City and County
Public Lighting	€2,525,401 Total City and County

Regional Roads Surface Dressing Allocation = €148,708			
Road No.	Description	Length (m)	Total Cost (€)
R512	Ardpatrick	700	17500
R517	Kilfinane – Cross of Black	1600	44000
R512	Ballingaddy	500	15000
R512	Grange (Stone Circle)	450	11250
R515	Fanstown, Kilmallock	300	9000
R505	Cappamore towards Cahill's Cross	700	22000
R506	Green Road, Murroe	1000	29958
Total		5250	148,708
 Regional Roads Road Reconstruction			

Allocation = 529,365			
Road No.	Description	Length (m)	Total Cost (€)
R515	Garrienderk, Kilmallock	1000	126000
R512	Grange	660	76230
R517	Wood Road, Kilfinane	750	94500
R516	Ballintaw, Meanus	495	62370
R507	Toher Creamery towards Ballyvalode	1000	100000
R513	Beary's Cross towards Caherconlish	800	70265
	Total	4705	529365

Local Roads Surface Dressing Allocation = €374,400			
Road No.	Description	Length (m)	Total Cost (€)
L1140	Holycross - Herbertstown	1900	€42,750
L1518	Kilgarraiff -Glenroe	1000	€20,250
L1157	Herbertstown – Old Pallas	1200	€27,000
L8502	Castlefarm, Hospital	600	€12,150
L1533	Ballyhaght, Effin	620	€13,950
L8609	Fortyacres, Bruree	1000	€18,000
L8554	Glenanaar, Ballyorgan	1000	€13,500
L15283	Coolboy, Kilbehenny	1200	€16,200
L1413	Ballygrennan, Bruff	1100	€27,225
L86141	Rathcannon, Athlacca	500	€6,750
L15081	Baggotstown, Knockainey	500	€6,750
L8010	Old Road, Grange	1200	€16200
L1414	South Camas, Bruff	850	€19125
L8672	Wood Road, Loughananna, Kilbehenny	1300	€17550
L50531	Knockderk, Killeely	500	€6750
L5098	Rath Road	1000	€19800
L5094	Boskill Road to Greenane	1000	€21600
L1133	Gurtavalla	900	€20250
L5048	Old Pallas to Barna	1200	€26100
L1122	Annagh Bridge to Annagh Cross	1000	€22500
	Total	19570	€374,400

Local Roads Road Reconstruction			
	Allocation = €1,307,700		
Road No.	Description	Length (m)	Total Cost (€)
L8511	Sherin's Cross, Dromin	900	€76950
L1530	Graveyard Road, Darragh	300	€22800
L66301	Killinane, Galbally	300	€17100
L1526	Annaslinga, Anglesborough	1000	€95000
L1539	Rosspane, Ballyagran	1200	€114000
L1515	Glenaree, Glenbrohane	1000	€57000
L1522/15221	Roundhill, Galbally	1100	€73150
L1509	Ballycahill, Knocklong	500	€33250
L8560	Bosnetstown, Martinstown	1000	€76000
L8644	Ballingarry, Glenbrohane	1000	€76000
L8554	Glenanaar, Ballyorgan	800	€45600
L8502	Kilteely	800	€76000
L1550	Dromin	900	€76950
L14151	Drombeg	430	€24510
L15171	Ballingarry, Glenbrohane	295	€16815
L50531	Knockderk, Kilteely	475	€27075
L5067	Nicker Village Overlay	700	€80000
L5096	Grange Depot to Caherconlish	1200	€80000
L5017	Keane's Road, Cappanahanna	900	€42000
L5040	Kearney's to Brackile	900	€80000
L5031	Branch Road	1000	€70000
L5014/5151	Coolnahila Cross to Cappanahanna	500	€47500
Total		17200	€1,307,700
Bridge Rehabilitation Works-Structures (STR)			
Allocation =			
Road No.	Description		Total Cost (€)
R512	Enhanced Embankment & Safety Barrier		€50,000
Total			€50,000
Low Cost Safety Improvement Schemes (LCSI)			
Allocation = €			
Road No.	Description		Total Cost (€)
R512	Right Turn Lane, Holycross		€60,000

Total	€60,000
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**Brief summary of the above Work Categories and Allocations for the Cappamore
Kilmallock Municipal District:**

Restoration Improvement (RI) €1,837,065

This is a specific allocation under the Restoration Improvement Grant (RI). Many roads have deteriorated to such an extent that they require resurfacing, reshaping and strengthening to enable them to cater for the heavy vehicles and to prevent water lodging.

Restoration Maintenance (RM) €523,108

This is a specific allocation under the Restoration Maintenance Grant (RM). A large proportion of the condition of non-national roads is due to lack of proper and regular maintenance such as overlays and surface dressing. This allocation will extend the life of the pavement and delay the development of potholes, thus protecting the investment in roads. At the current level of funding the overlay and surface dressing life cycles for non national roads is up to 1:40 years.

General Maintenance €919,300

General maintenance covers a wide range of works such as verges and drainage, cleaning water channels, street cleaning, opening inlets, signage, elimination of localised flooding, junction maintenance, dealing with accidents, oil spillages, storms, emergencies and general repairs to roads and footpaths.

Tar Patching (TP) €454,945

Regular tar patching is necessary to prevent the deterioration of the road surface and substructure and in the interest of road safety.

Structures (STR) €50,000

Details of the funding made available for structures in the District is provided. An enhanced embankment and Safety Barrier will be constructed at Garrienderk Bridge on R515.

Low Cost Safety Improvement Works (LCSI) €60,000

The 2015 allocation provides funding to enable low cost safety improvement works on non-national roads to be carried out. The criteria for approval and grant allocation are based on accident data along with inspection of sites and discussions between the local authority and the Regional Road Safety Engineer. There is currently one scheme in the Cappamore Kilmallock District.

Parking Management (PM) €33,136

This includes for disc parking operation, wages, traffic fines management system, communication equipment.

General Municipal Allocation (GMA) €160,000

This allocation will be agreed at Municipal District level.

Items for which expenditure is provided on a City and County at large basis

Public Lighting (PL) €2,525,401

This covers the operation, repair and maintenance of Public Lighting. The supply of energy is purchased through the National Procurement Service (NPS). The repair, replacement and maintenance of public lights are tendered separately. The above figure pertains to the whole City and County area.

Road Safety: Engineering, Promotion, Education (RS) €628,518

This includes for school wardens, road safety plan, road safety education and training. The above figure pertains to the whole City and County area.

Winter Maintenance (WM) €400,000

This provision is for the treatment of roads in severe weather in accordance with the Winter Service Plan and pertains to the whole City and County area.

Community Involvement schemes (CIS) €180,000

No grant will be forthcoming in 2015 but local authorities can set aside up to 7.5% of the RI and RM grants for CIS schemes. It is proposed to allocate the same funding as 2014. Circular RW3/2015 sets out the details of the Community Involvement Scheme. The above figure pertains to the whole City and County area.

Local Improvement Schemes (LIS)

€181,500

The 2015 Road Grants allow for the allocation of up to 15% of the Discretionary Grant to be allocated to Local Improvement Schemes on private roads. An increased local contribution of 20% is now required for participating communities. Given the general pressure that exists on resources for the maintenance and upkeep of the public road system it is proposed to maintain the same allocation as 2014. The above figure pertains to the whole City and County area.

Overheads (OH)

€1,247,009

This includes for insurances (EL/PL), Health and Safety training and equipment, sick pay, holiday pay, legal costs, office expenses, etc. The above figure pertains to the whole City and County area.

Work Category – Home and Social Development

The Limerick City & County Council was created in June 2014 with the resultant creation of new Districts. As a result 2015 is the baseline for data for the new organisation. Where possible data was extrapolated from 2014 but as the systems did not record it in District format an element of estimation is required. Other Housing Services, for example, assessments, allocations, rent Collection, estate Management and homeless services are not broken down per district and are serviced centrally.

There are **752** no of Council housing units within the Cappamore/Kilmallock District. In 2014 we received **886** no of repair requests for the area. Approximately 96% of all repair requests in 2014 were closed within the year.

Housing repairs are carried out based on need and budgetary constraints. Repairs are categorised into emergency, urgent and routine. Examples of each are listed below.

Emergency Repairs

- Fire
- Flood including significant leaks or flooding from water or heating pipes
- No electricity
- No gas
- No water
- No hot water
- No heating
- Blocked flue to open fire or boiler
- Blocked or leaking foul drains
- Unsafe access path or step

Urgent repairs

- Faulty sockets or switches
- Faulty storage heaters
- Faulty door entry system
- Partial loss of water supply
- Loose or detached banister or hand rail
- Unsafe timber flooring or stair treads

- Storm damage

Routine Repairs

- All other items of joinery, electrical, plumbing and plaster work.

Time Scales for Carrying Out Repairs

The aim is to carry out repairs within the following timescales:

Category of Repair	Timescale
Emergency	1 to 3 working days
Urgent	Within 7 working days
Routine	Within 6 working weeks

Pre letting Repairs

Vacancies: In 2014 there were 43 no of allocations to casual vacancies (including transfers)

Should a tenant wish to surrender their property, they have an obligation to provide notice to Limerick City & County Council (4 weeks) of their intention to vacate. On foot of this notice, we will carry out an inspection of the dwelling where all necessary repair works are identified. If there are no repairs required, the property will immediately be subject to relet procedures. A gas safety check will be carried out on any property that has a gas heating system, before the new tenant moves in, and an electrical safety check will be carried out to all vacant properties.

The cost of making good a vacant house varies considerable depending on the age of the house, the condition the tenant has left it in and current letting standards.

A budgetary provision for maintenance and pre lettings for 2015 has been made as follows:

Maintenance:	€241,398
Pre Lettings:	€138,145

The following Traveller specific accommodation is situated within the District:

- Kilmallock Halting Site

A budgetary provision of €934 has been made for site maintenance and repair.

PRIVATE HOUSING GRANTS

The following private house grants are available from the Council:

HAGS- Housing Adaptation Grant Scheme:

Available to assist in the carrying out of works which are reasonably necessary for the purposes of rendering a house more suitable for the accommodation of a person with a disability who has enduring physical, sensory, mental health or intellectual impairments. The types of works available include the provision of access ramps, downstairs toilet facilities, stair-lifts, accessible showers, adaptations to facilitate wheelchair access, extensions and any other works deemed necessary. Applicable to works costing in excess of €6,000.00.

MAGS- Mobility Aids Grant Scheme:

Available to cover works to address mobility problems, primarily associated with ageing. The type of works available include: grab rails, access ramps, level access showers, and stair-lifts. Applicable to works not in excess of €6,000.00.

HOPS- Housing Aid Older People:

Available to assist older people living in poor conditions to have necessary repairs or improvements carried out. The types of works available under the scheme include: re-roofing, re-wiring, and the provision of central heating (where none exists) and the replacement of windows & doors.

The Council is required to provide 20% towards the costs of such grants with the DECLG meeting 80%. A similar provision to 2014 has been provided in 2015.

Assuming DECLG approval to maximise the Council's provision, the overall spend on private house grants for 2015 is estimated as follows:

Revenue Budget Provision for Cappamore/Kilmallock District 2015
€69,400

Estimated Overall Cappamore/Kilmallock District Spend
€347,000

Work Category – Environment

The environment Department covers a broad area of activity including waste, litter, pollution, veterinary services, parks, playgrounds and cemeteries.

The proposed schedule of works for the Cappamore Kilmallock District for 2015 may be summarised as set out here under.

Waste regulation, Monitoring and Enforcement Expenditure

The Council will expend €100,000 in relation to developing policy, planning, enforcement against illegal waste, the issue of authorisations under the Waste management act and the inspections and monitoring of those authorisations. The Environment Department will carry out approximately 100 inspections in support of these activities in 2015.

Waste Management Planning

The Environment Department will carry out works including the support and development of regional waste policy documents and supports including a contribution to the development of the regional waste management Plan.

Litter Team

The Litter Team is actively involved in enforcing the provisions of the Litter Pollution Act, the Waste Management Act, and Bye Laws for Household and Commercial Waste. This team carries out daily patrols, monitors high risk areas and responds to complaints received regarding the following;

instances of littering, dumping, waste which is not presented for collection in a satisfactory manner, illegal signage, graffiti, abandoned cars, illegal storage of waste and littering.

The Litter Team issues fines under the Litter Pollution Act and Bye Laws for Household and Commercial Waste. It is estimated that approx 30 litter fines will be issued in 2015 in respect of the Cappamore Kilmallock Municipal district.

The Litter Team issues questionnaires to householders and owners of commercial premises to establish if they have a refuse collection service in place and serves notices if no response is received. This team also serves notices/directions under both the Litter Pollution Act and Waste Management Act on householders and landowners requiring them to keep their property free of litter/waste.

It is estimated that approx 10 notices/directions under the Waste Management Act and Litter Pollution Act will issue in Cappamore Kilmallock Municipal District in 2015.

The Litter Team initiates court proceedings for non payment of fines and non-compliance with notices/directions and will take approx 5 court proceedings in 2015 in the Cappamore Kilmallock Municipal district.

There are two Environmental Control Officers/Inspectors based in the Cappamore Kilmallock Municipal district and the approximate cost of this service is €90,000.

Horse Control

Limerick City & County Council seized 413 stray horses in 2014, of which 21 were reclaimed by their owners. Approximately 8% of these horses were seized in the Cappamore Kilmallock Municipal District.

The 2015 budget annual budget adopted by the Council in relation to Animal Welfare Services is €617,000. It is forecast that in excess of 30 horses will be seized in the Cappamore Kilmallock Municipal Area in 2015 at an approximate cost of €49,000. It is also forecast that the number of these seized animals likely to be reclaimed will be minimal.

Dog Control

The Dog Warden Service dealt with a total of 705 stray and unwanted dogs during 2014, of which approximately 150, or 22% originated in the Cappamore Kilmallock Municipal Area. Of these 705 dogs, 25 were reclaimed and 349 re-homed. Regrettably, it was necessary to put 329 dogs to sleep. It is forecast that the Dog Warden Service will impound approximately 150 dogs in the Cappamore Kilmallock Municipal Area in 2015, at an approximate cost of €47,000.

Cemeteries

There are approx. 250 cemeteries in Limerick. There are approx 60 cemeteries in Cappamore Kilmallock Municipal District. The cemeteries budget for general maintenance works for the Cappamore Kilmallock Municipal District is €45,000. The Council relies on burial ground committees and FAS/TUS/RSS schemes to carry out grass cutting and maintenance works in cemeteries. The Council allocates burial ground grants to burial ground committees. It is estimated that approx. 40 such grants will be provided in the area at a cost of €15,000.

Pollution Control Team: Discharge Licensing.

From 1st January 2014, Irish Water became the statutory body for the administration of licences to discharge to the public sewers. The Pollution Control Team works in partnership with Irish Water in this regard and a service level agreement is in place.

The Pollution Control Team carried out 111 onsite discharge licence inspections to sewers throughout the City & County in 2014, and anticipates a similar level of

activity in 2015. Based on 2014 levels of activity, it is likely that 25 inspections will be carried out in the Cappamore Kilmallock Municipal District in 2015.

Discharge to sewer licences are inspected on rotation, with emphasis being put on recently granted licences in order to ensure the adoption of best practices.

The total number of inspections of water licences for 2014 was 125. This included 105 administrative desktop inspections and 20 onsite visits. The Pollution Control Team plans to carry out 8 onsite visits in the Cappamore Kilmallock Municipal District in 2015.

Discharge licensing inspections are carried out on a county wide basis. The cost of the inspection, and of any sample which the Council takes as part of that inspection, is borne by the licence holder. This charge is invoiced in the year following the year of audit. Charges are set by way of a condition of each individual licence.

Pollution Control Team: Air Pollution.

The Pollution Control Team is responsible for the enforcement of the requirements of the Air Pollution Act 1987 and related Regulations.

This includes:

- The European Union (Installations and Activities using Organic Solvents) Regulations 2012 and 2014. These Regulations control the use of solvents in dry cleaners. It is anticipated that 3 inspections will take place in 2015.
- The European Union (Paints, Varnishes, Vehicle Refinishing Products and Activities) Regulations 2012 and 2014. These regulations control the use of certain solvent-based substances in car repair installations, among other activities. It is anticipated that 11 inspections will take place in 2015.
- The Air Pollution Act 1987 (Petrol Vapour Emissions Regulations) 1997. These regulations control the emission of petrol vapours at service stations and similar installations. It is anticipated that 18 inspections will be carried out in 2015.

Septic Tank Inspections

The Water Services (amendment) Act 2012 required the registration and inspection of septic tanks and other onsite treatment systems. The EPA publishes the National Inspection Plan and based on the national priorities Limerick City & County Council identify properties to be inspected within each risk category.

Work continues in this area for 2015. Systems for inspection will be selected in accordance with the National Inspection Plan published by the EPA in February 2013. The EPA has stipulated that Limerick complete a minimum of 42 inspections by 31st December 2015. These will be carried out throughout the Metropolitan District of Limerick and the Municipal Districts at properties to be identified within each risk category. Inspections are to commence in March 2015.

It is anticipated that the majority of inspections to be carried out in 2015 will be within the Metropolitan District.

Parks, Open Spaces & Green Areas

The Environment Department carries out a wide range of functions in relation to parks and open spaces. These works include; tree pruning, grass cutting, hedge trimming and small maintenance and landscaping works. The works also include planting summer bedding and planting and placing flower towers and hanging baskets on a seasonal basis.

The Environment Department also undertakes playground maintenance, community clean ups, round about maintenance, litter picking and waste disposal etc. The Environment Department also provides grant aid to community groups.

The 2015 work programme in support of the activities as outline above will involve expenditure in amount of €106,283 (including both discretionary and nondiscretionary expenditure) in respect of Parks, Pitches and Open Spaces. €8,750 in respect of Playground Maintenance and the provision of Environment grants to Community Groups of €6,600.

Maintenance of Open Spaces Grant Scheme in Housing Developments

Limerick City & County Council will administer the maintenance of open spaces grant scheme in housing developments in 2015. There is a total budget of €61,500 to be spent across the 4 Municipal Districts. The grant is allocated on an application basis based on a number of factors including acreage of green space to be maintained, number of houses in estate and number of applications received by the Council for the scheme.

Based on the applications received in 2014 it is expected to spend the following % of the budget in the following areas.

- Metropolitan District - 50%
- Adare - Rathkeale Municipal District - 10%
- Cappamore - Kilmallock Municipal District - 20%
- Newcastle West Municipal District. - 20%

Limerick Going for Gold Environment Improvement Grant Scheme

Limerick City & County Council will administer a Limerick Going for Gold Environment Improvement Grant Scheme across all four municipal districts in 2015. €77,000 is set aside in the budget for this scheme. A matching contribution is also expected from the McManus Charitable Foundation. The grant will be allocated on the basis of applications received, considered in accordance with relevant criteria. This is the first year of this Grant scheme and all applications will be considered. The Environment Department will also operate the Limerick Going for Gold Competition and the Local Agenda 21 Environment Partnership Fund.

Anti-litter Awareness Initiatives

The Council's Anti litter awareness Initiatives funds programmes such as anti dog litter campaigns, national spring clean, adverts in local media. There is a sum of €55,000 which will be allocated in 2015. A significant portion of this funding will be part of Limerick City & County Councils contribution to Team Limerick Clean Up.

Recovery and Recycling Facilities operation

The Environment Department is responsible for the operation of The Civic Amenity Site at Ardyoul, Kilmallock Business Park. This operates Tuesday and Saturday from 10am to 5pm. There are also 15 Bring Centres within the Municipal District of Cappamore Kilmallock, which provide service for the collection of glass, cans and textiles. The County at large, contains 47 Bring Bank sites, collecting 170 tonnes per month in glass, 9 tonnes per month in cans and 13 tonnes of textiles.

General Municipal Allocation Fund Allocation 2015

<i>B04-Roads</i>	€10,000
Ballylanders Footpath at Playground	€20,000
Ballylanders Traffic Calming	€10,000
Bruree	€10,000
Herbertstown Footpaths	€10,000
Hospital Bank Place	€10000
Total	€60,000
<i>Special Projects</i>	
Loobagh Works	€10,000
Potential Innovation Project	€10,000
Presentations/ Equipment for Meetings	€5,000
Hospital- Footpaths Knockainey Road	€15,000
Hospital- Traffic Calming	€10,000
Doon Cemetery	€20,000
Cappamore Footpaths	€15,000
Caherconlish Footpaths	€15,000
Total	€100,000