

11th July, 2016.

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To the Mayor and Each Member of Limerick City and County Council

RE: Standing Orders for Limerick City and County Council

Standing Orders were originally approved in June 2014 and amended in July 2015. A Notice of Motion from Cllr. Keary that Full Council meetings be held on a monthly basis was considered at the May 2016 meeting of the council and adjourned to the July 2016 Meeting to allow time to consider the position.

Appendix 1 sets out the list of Full Council, District, SPC and JPC meetings held since June 2014.

It is proposed that Council meetings be held on a bi-monthly basis in January, March, May, July, September and November in addition to Annual meeting, Budget meetings, and Special meetings held as required.

Any Notices of Motion which relate to policy issues will be referred to the appropriate SPC or other Committee, considered at the next SPC / Committee meeting and a report brought back to Council meeting. The Agenda for the Council meeting will include an item "Up-date from SPC". At the meeting a report on matters considered at SPC will be presented to Council. This will ensure feed-back on Notices of Motion.

To facilitate this process, SPC meetings should be held in the intervening months between Full Council meetings. A schedule of meetings will be drawn up on an annual basis in July and agreed at the July Council meeting. This schedule will cover five SPC meetings of each SPC per year. If additional SPC meetings are necessary this can be factored in as required outside of the agreed schedule. The proposed schedule of SPC dates up to July 2017 is attached in Appendix 2.

The proposed changes in wording to current Standing Orders to take account of the above procedure are set out below. Added text is in ***bold italics***.

Standing Order No. 3 Council Meetings / Strategic Policy Committee Meetings

- Unless upon any occasion when it is otherwise fixed by Statute or by Resolution of the Council, Ordinary Meetings of the Council shall be held bi monthly on the fourth Monday of the months of September, November, January, March, May and July.

- ***To facilitate the efficient operation of the Council, Strategic Policy Committee (SPC) meetings will be held during the intervening months of October, December, February, April and June. A schedule of meetings to be drawn up on an annual basis in July and agreed at July Council meeting. This schedule covers five SPC meetings of each SPC per year. If additional SPC meetings are required this can be factored in as required outside of the agreed schedule.***

Standing Order No. 118 Report and Recommendation from Strategic Policy Committees

Reports and recommendations from SPCs will be included as a specific item on the Council agenda. Reports will be presented by the appropriate SPC Chair on a regular basis giving an update on proceedings at the SPC meetings. Members of an SPC will not ordinarily be allowed to speak on the Chairman's Report of the SPC. Where a Recommendation from an SPC is materially amended at the Council Meeting, all Members will be permitted to speak.

Standing Order No. 49 Notices of Motions

All Notices of Motion submitted in accordance with Standing Order No. 47 above will appear on the Agenda of the next appropriate Meeting of the Council. The proposer of a Motion placed on the Clár will be allowed to move said Motion and that the said Motion will be allowed to be seconded. ~~The~~ ***Any*** motions ***which refer to Council policy*** will then be referred by the Council to the appropriate ***Strategic Policy*** Committee ***or other Committee*** of the Council for consideration.

The SPC / other Committee shall consider this matter at the next appropriate meeting and report back to the subsequent Council meeting on the outcome of the deliberations on the motion. This will be done by way of report from the Chair of the SPC / Committee.

In accordance with Paragraph 16 of Schedule 10 of the Local Government Act, 2001 (as amended), a resolution of the Council is required to amend Standing Orders and at least 20 Members of the Council would be required to vote in favour of the amendment.

Your approval is also sought to the proposed Schedule of SPC dates set out in Appendix 2 (attached).

Christy O'Connor
SEO - Corporate Services.

Appendix 1 - Schedule of Full Council, District, SPC and JPC Meetings held since June 2014

SCHEDULE OF MEETINGS SEPTEMBER 2014 TO DECEMBER 2014																					
	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Total	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Total
Full Council	2	1	1	3	0	2	1	10	3	1	2	1	1	1	2	1	1	0	3	0	16
Metropolitan	1	1	0	1	3	1	1	8	0	1	1	1	1	2	1	0	1	2	1	1	12
Adare-Rathkeale	1	1	0	1	2	1	1	7	1	1	1	1	1	4	3	0	1	2	2	1	18
Newcastle West	1	1	0	1	1	1	1	6	1	1	2	2	1	2	1	0	1	1	3	1	18
Cappamore-Kilmallock	1	1	0	1	1	1	1	6	2	1	1	1	2	2	1	0	1	2	1	1	14
Strategic Policy Committee	0	0	0	0	0	0	0	0	0	0	0	0	2	3	0	0	4	2	3	2	16
Joint Policing Committee	0	0	0	0	0	0	0	0	1	1	1	0	0	0	0	0	0	0	0	0	2
Total	6	5	1	7	7	6	5	37	7	6	8	6	9	14	8	1	9	11	11	6	96

SCHEDULE OF MEETINGS JANUARY 2015 TO DECEMBER 2015													
	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Total
Full Council	3	1	2	1	1	1	1	2	1	2	1	0	16
Metropolitan	0	1	1	1	1	2	1	1	0	1	1	1	12
Adare-Rathkeale	1	1	1	1	1	4	3	0	1	2	2	1	18
Newcastle West	1	1	2	2	3	2	1	0	1	3	1	1	18
Cappamore-Kilmallock	2	1	1	1	1	2	1	0	1	2	1	1	14
Strategic Policy Committee	0	0	0	0	2	3	0	0	4	2	3	2	16
Joint Policing Committee	0	1	1	0	0	0	0	0	0	0	0	0	2
Total	7	6	8	6	9	14	8	1	9	11	11	6	96

SCHEDULE OF MEETINGS JANUARY 2016 TO MAY 2016												
	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Total					
Full Council	4	3	4	0	1	2	14					
Metropolitan	1	1	1	1	1	1	6					
Adare-Rathkeale	1	1	1	1	1	1	6					
Newcastle West	1	1	1	1	1	2	7					
Cappamore-Kilmallock	1	1	1	1	1	1	6					
Strategic Policy Committee	0	1	0	1	2	4	8					
Joint Policing Committee	0	0	0	1	0	0	1					
Total	8	8	8	6	7	11	48					

Appendix 2 - Schedule of Dates for Full Council and District Meetings and Proposed dates for Strategic Policy Meetings – September 2016 to July 2017.

Month	Full Council 4 th Monday	Metropolitan District 3 rd Monday	Municipal District of NCW 1 st Wednesday	Municipal District of Adare- Rathkeale 2 nd Tuesday	Municipal District of Cappamore- Kilmallock 3 rd Thursday	Travel & Transportation SPC	Environment SPC	Economic Development, Enterprise & Planning SPC	Home & Social Development SPC	Community, Leisure & Emergency Services SPC
January 2017	23/01/17	16/01/17	04/01/17	10/01/17	19/01/17					
February 2017		20/02/17	01/02/17	14/02/17	16/02/17	13/02/17 am	27/02/17 am	13/02/17 pm	27/02/17 pm	20/02/17 pm
March 2017	27/03/17	20/03/17	01/03/17	14/03/17	16/03/17					
April 2017		18/04/17 Tuesday	05/04/17	11/04/17	20/04/17	03/04/17 am	10/04/17 am	03/04/17 pm	10/04/17 pm	24/04/17
May 2017	22/05/17	15/05/17	03/05/17	09/05/17	18/05/17					
June 2017		19/06/17	07/06/17	13/06/17	15/06/17	12/06/17 am	26/06/17 am	12/06/17 pm	26/06/17 pm	19/06/17 pm
July 2017	24/06/17	17/07/17	05/07/17	11/07/17	20/07/17					
August										
September 2016	26/09/16	19/09/16	07/09/16	13/09/16	15/09/16					
October 2016		17/10/16	05/10/16	11/10/16	20/10/16	10/10/16 am	24/10/16 am	10/10/16 pm	24/10/16 pm	17/10/16 pm
November 2016	28/11/16	21/11/16	02/11/16	08/11/16	17/11/16					
December 2016		19/12/16	07/12/16	13/12/16	15/12/16	05/12/16 am	12/12/16 am	05/12/16 pm	12/12/16 pm	19/12/16 pm