



An Roinn Iompair
Turasóireachta agus Spóirt

Department of Transport,
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RW 3/2015

Community Involvement Scheme

Dear Director of Services,

I refer to the 2015 regional and local road grant allocations notified to your authority in Circular RW 2/2015 on 3rd February 2015 and in particular to item 9 relating to the Community Involvement Scheme (CIS). As outlined in the Circular now that the pilot community involvement scheme has been completed it has been decided that the scheme will revert back to allowing local authorities to set aside 7.5% of their Road Improvement and Road Maintenance grants for CIS if they wish to do so.

Based on experience gained during the pilot scheme it is proposed to give local authorities some additional flexibility this year in relation to local community contribution rates, as follows:

- where the local community contribution is monetary only a minimum contribution rate of 15% will apply;
- where the local community contribution comprises works only the minimum contribution rate will be 30%;
- where the local community contribution is a combination of monetary and works then the local authority may set a minimum rate on a pro rata basis (between 15% and 30%).

The following requirements will continue to apply to the CIS:

1. Local authorities will assess the condition (PSCI) of any local roads, for which they intend to apply for funds, using the Paving Rating Manual (rating range is 1 to 10 with 1 being very poor and 10 being excellent). Where schemes are approved and proceed the "after" condition must be subsequently rated.
2. Local authorities will record the road length and width and the number of dwellings along the roads under consideration.
3. Local authorities should then estimate the overall cost of the scheme taking account of material, labour, machinery and traffic management costs. The community contribution may in each case be in money or in kind (labour/machinery) or both. This will then determine the percentage contribution.

4. Taking into account the findings of points 1 to 3 above, Councils may then prioritise the roads for funding.

Where roads are to be undertaken by the local community the council must satisfy itself that the works have been completed in a satisfactory manner before accepting subsequent responsibility for the road. Eligible works with relevant codes under the CIS are as follows:

General (G):

- providing hard stands at field entrances;
- removal of grass verges or banks;
- site preparation works including the removal of grass from the centre of the road (where required).

Drainage (D):

- opening, deepening and generally maintaining drains alongside roadway and adjoining land including the laying of drainage pipes, where appropriate;
- providing gully traps at suitable locations and piping to drains, where appropriate;
- opening inlets;
- opening backshores;
- unblocking of shores/surface water drains;

Pavement Works (P):

- repair of potholes (**P-RP**)
- surface resealing works (**P-RS**)
- road strengthening works (**P- SR for Surface Restoration, P-SO for Structural Overlay, P-RR Road Reconstruction**)

Footpaths (F):

- repair of footpaths (**FR**)
- construction of new footpaths (**FN**)

Full records of all projects **must** be maintained on **MapRoad GIS** and be made available for inspection, if required.

The legislative provisions for members of a community carrying out works under the Community Involvement Scheme are outlined in Section 13(6) of the Roads Act, 1993 which provides that, a person or a group of persons may, with the consent of a road authority, carry out maintenance works **on a local road**. A road authority may provide materials, plant, equipment and the services of its staff to a person or group carrying out such works. The person or group (and each member thereof) carrying out works with the consent of a road authority will be indemnified by the road authority against all actions and claims howsoever arising in respect of the works, and the carrying out of works, provided that the works are carried out in a bona fide manner and in accordance with any conditions, restrictions or requirements specified by the road authority. While it is envisaged that the CIS will relate to mainly local roads, they may be carried out on a regional road where the local community contribution is monetary only.

Yours sincerely,



Caroline Ryan
Roads Division

