

**Strictly Confidential**

**Sample Form for Reporting a Protected Disclosure**

<b>NAME*:</b>	
<b>AREA OF WORK*:</b>	
<b>CONTACT DETAILS*:</b>	

\*; Name, area of work and contact details are optional

1. Please give date of alleged wrongdoing (if known) or date the alleged wrongdoing commenced or was identified: \_\_\_\_\_

2. Is the alleged wrongdoing ongoing?                      Yes       No

3. Has the alleged wrongdoing already been disclosed to any member of management or another employee/worker?      Yes       No

If so when was the wrongdoing disclosed and to what effect?

4. Please give details of alleged wrongdoing and any supporting information:

5. Please give name of the person(s) (if known or applicable) allegedly involved in alleged wrongdoing: \_\_\_\_\_

6. Please specify your preferred method of communication in relation to this disclosure? \_\_\_\_\_

7. Any other relevant information: