

## **Acquisition Policy**

Limerick Archives will preserve the archives of Limerick City and County Council, and will acquire collections from other sources which conform with its Acquisition Policy.

Limerick Archives will acquire collections either by donation or long term loan, and an agreement to this effect will be drawn up for each donation.

Limerick Archives will acquire archive collections which relate directly to Limerick's social, economic, political or cultural development, and which due to the quality of their historical content and relevance are worthy of permanent preservation and digitisation.

If a collection on examination by the Archivist satisfies these requirements, a recommendation to acquire the collections will be forwarded to the Manager (or his/her nominee) for approval.

Limerick Archives reserves the right to decline collections which it deems to be outside its acquisition policy or storage capacity.