

VACANT PROPERTY GRANT ALLOWANCE SCHEME APPLICATION FORM 2016

Year Ending 31st December 2016

TO BE COMPLETED BY APPLICANT:

| Applicant Details (IN BLOCK CAPITALS) | | | |
|---|---|----------------------|-------|
| Name: | | Customer Account No: | |
| Address: | | Property Reference: | 92000 |
| | | Tel No: | |
| | E-mail: | | |
| Period of Vacancy (For Sale only applications do NOT qualify) | | | |
| A | From day of 2016 to date (if premises has remained vacant) | | |
| B | From day of 2016 to day of 2016 (if occupied during year) | | |
| Statutory Declaration | | | |
| <ul style="list-style-type: none"> This application is subject to audit. Please keep a record of all correspondence & evidence of vacancy submitted. Premises can be inspected at any point during the year. Applications that are false, incomplete or are not per the strict terms and conditions of the Vacant Property Grant Allowance Scheme 2016 will not be approved and as a result the 2016 Rates liability will be deemed due in full. | | | |
| I HEREBY DECLARE THAT: | | | |
| <p>As the owner / tenant of the vacant premises I make this solemn declaration for the satisfaction of Limerick City & County Council, conscientiously believing the same to be true and by virtue of the Statutory Declaration Act, 1938.</p> | | | |
| <p>Signature of Applicant _____ Date: _____</p> | | | |
| <p>Signature of Witness _____ Date: _____</p> | | | |
| <p>(Garda / Peace Commissioner / Commissioner for Oaths/Solicitor)</p> | | | |

| Checklist | Tick |
|--|------|
| Property must be vacant on the date the rate was struck - 2nd February 2016. | |
| PAYMENT- must be receipted before application is submitted for approval - see reverse for details. | |
| Photographs with external and internal view of building must be included with the application. | |
| Auctioneers Letter must be submitted confirming property is / was TO LET. (For Sale Only applications DO NOT qualify) | |
| If the property is vacant to allow for completion of repairs, then details of works, with receipts for works etc. must be submitted with this application. | |
| If a Vacant Property is sold the Commercial Rates for 2016 are due IN FULL | |

Completed Forms with supporting documentation must be returned to:
Limerick City & County Council, County Hall, Dooradoyle, Co Limerick, V94 WV78
Forms to be submitted between 1st October and 1st November 2016

| For Office Use Only: | | | | | | | |
|-----------------------------|---------------|--------------|------|-----|-----|--|--|
| Rates Due: | | % Allowance: | 100% | 50% | 25% | | |
| Full Year: | Partial Year: | Remarks: | | | | | |
| Signed: | | Date: | | | | | |

VACANT PROPERTY GRANT ALLOWANCE SCHEME 2016

Are you the owner of a commercially rated property that is currently vacant?

**Did you know that Limerick City & County Council has a
Vacant Property Grant Allowance Scheme**

There are 3 Categories under which the Vacant Property Grant Allowance Scheme applies;

| | | |
|----------|---|--|
| 1 | Up to €2,624 Annual Rate Demand | equivalent to 100% allowance subject to Terms and Conditions |
| 2 | €2,625 to €10,449 Annual Rate Demand | equivalent to 50% allowance subject to Terms and Conditions |
| 3 | €10,450 and over Annual Rate Demand | equivalent to 25% allowance subject to Terms and Conditions |

How do I avail of the Vacant Property Grant Allowance Scheme assistance?

Applications, subject to strict terms and conditions, must be submitted to Limerick City & County Council as follows;

1. Completed Vacant Property Grant Allowance Scheme Form - see reverse
2. Proof that property is/was available for letting - Auctioneers letter - letter must state that property is 'to let'
3. Photographs of property showing external and internal image of property
4. Application must be submitted between 1st October and 1st November 2016

Terms & Conditions

- Property must be vacant on the Date of Making of the Rate - 2nd February 2016
- Property must be maintained to a level that would allow its use for commercial purposes i.e. fit for beneficial occupation - photographs must show this
- Application, as per above, must be made between 1st October and 1st November 2016
- The application will be processed on receipt of payment (if applicable)
- **If a vacant property is sold rates are due in full in the year of sale.**

Approved applications will result in a write -off/grant of the % allowance within the property value category
The grant cannot be applied if the payment due is not made.

Failure to make a valid (see terms and conditions) application will mean that the rates liability is deemed due in full for the year on the property.

| | | |
|----------|---|---|
| 1 | Up to €2,624 Annual Rate Demand | 100% write off/grant of annual rate demand amount on that property subject to Terms and Conditions - <u>no payment is required</u> |
| 2 | €2,625 to €10,449 Annual Rate Demand | 50% write off/grant of annual rate demand amount on that property subject to Terms and Conditions - <u>Payment of 50% required</u> |
| 3 | €10,450 and over Annual Rate Demand | 25% write off/grant of annual rate demand amount on that property subject to certain Terms and Conditions - <u>Payment of 75% required</u> |

Applications will be processed at year end

OWNER'S LEGAL OBLIGATION: Local Government Act 2014 - Section 32 Declaration - Owner to complete Statutory Declaration in the event of a change of circumstance, within 14 days of the change - failure to comply and clear all outstanding charges, owing by the owner or tenant leaving, will result in penalties and a charge on the property - see www.limerick.ie/council - see Business & Economy Section.

Please Turn Over