

VACANT PROPERTY GRANT ALLOWANCE SCHEME APPLICATION FORM 2015

Rating Year Ended 31st December 2015

TERMS & CONDITIONS- VACANT PROPERTY GRANT ALLOWANCE SCHEME 2015

TICK

1. Property must be vacant on the date the rate was struck- 2nd February 2015. ☐
2. Auctioneers Letter must be submitted confirming property was/is TO LET. (For Sale only applications do not qualify) ☐
3. Photographs with external and internal view of building must be included with the application. ☐
4. PAYMENT-(if required within Vacant Property Grant Allowance Scheme category) must be receipted before application is submitted for approval- see reverse for details. ☐
5. If the property is vacant to allow for completion of repairs, then details of works, with receipts for works etc. must be submitted with this application. ☐
6. If a vacant property is sold rates are due in full in the year of sale. ☐

PART 1- APPLICANT DETAILS

Name:.....

Customer Account No. _____

Address:.....

Property Reference _____

.....

Tel. No:.....

.....

Email

PART 2 -PERIOD OF VACANCY- 2015 only

Applications 'for sale' only do not qualify- rates are due in full the year of sale

From ____ day of _____ 2015 to ____ day of _____ 2015

PART 3 STATUTORY DECLARATION

- This application is subject to audit. Please keep a record of all correspondence & evidence of vacancy submitted.
- Premises can be inspected at any point during the year.
- Applications that are false, incomplete or are not per the strict terms and conditions of the Vacant Property Grant Allowance Scheme 2015 will not be approved and as a result the 2015 Rates liability will be deemed due in full.

I HEREBY DECLARE THAT:

- As the owner/tenant of the vacant premises I make this solemn declaration for the satisfaction of Limerick City & County Council, conscientiously believing the same to be true and by virtue of the Statutory Declaration Act, 1938.

Signature of Applicant: _____ Date: _____

Signature of Witness: _____

Garda/Peace Commissioner/Commissioner for Oaths/Solicitor

Completed Forms with supporting documentation must be returned to:

Rates Department, Limerick City & County Council, County Hall, Dooradoyle, Co. Limerick.

Application must be submitted between 1st October and 1st November 2015

For Office Use Only: Property ID _____ Rates Due:€ _____ % Allowance – 100% ☐ 50% ☐ 75% ☐

VO Property Ref: _____ Valuation: _____ Invoice No. _____ Allowance % Amount: _____

Not Approved ☐ REASON: _____ Approved: ☐

ADDITIONAL COMMENTS: _____

Signed: _____ Date: _____

Please Turn Over

VACANT PROPERTY GRANT ALLOWANCE SCHEME 2015

Are you the owner of a commercially rated property that is currently vacant?

**Did you know that Limerick City & County Council has introduced a
Vacant Property Grant Allowance Scheme**

There are 3 Categories under which the Vacant Property Grant Allowance Scheme applies;

1. **Up to €2,499 Annual Rate Demand** - equivalent to 100% allowance subject to certain Terms and Conditions
2. **€2,500 to €9,999 Annual Rate Demand** - equivalent to 50% allowance subject to certain Terms and Conditions
3. **€10,000 and over Annual Rate Demand** - equivalent to 25% allowance subject to certain Terms and Conditions

How do I avail of the Vacant Property Grant Allowance Scheme assistance?

Applications, subject to strict terms and conditions, must be submitted to Limerick City & County Council as follows;

1. Completed **Vacant Property Grant Allowance Scheme Form**- see reverse
2. Proof that property is available for letting- **Auctioneers letter**- letter must state that property is 'to let'
3. **2 Photographs** of property showing **external** and **internal image of property**
4. Application must be submitted between **1st October and 1st November 2015**

VACANT PROPERTY GRANT ALLOWANCE SCHEME TERMS & CONDITIONS

- **Property must be vacant on the Date of Making of the Rate**- 2nd February 2015
- **Property must be maintained to a level that would allow its use for commercial purposes i.e. fit for beneficial occupation**- photographs must show this
- **Application, as per above, must be made between 1st October and 1st November 2015**
- **Payment, if applicable to the property category, must be receipted to the account prior to the application being submitted**
- **If a vacant property is sold rates are due in full in the year of sale.**

Approved applications will result in a write-off/grant of the % allowance within the property value category- **The write off/grant cannot be applied if the payment that may be due within that category is not made. Failure to make a valid application will mean that the rates liability is deemed due in full for the year on the property.**

1. **Up to €2,499 Annual Rate Demand**- 100% write off/grant of annual rate demand amount on that property subject to certain Terms and Conditions- **On valid applications no payment is required**
2. **€2,500 to €9,999 Annual Rate Demand** – 50% write off/grant of annual rate demand amount on that property subject to certain Terms and Conditions- **On valid applications Payment of 50% required**
3. **Over €10,000 Annual Rate Demand** –25% write off/grant of annual rate demand amount on that property subject to certain Terms and Conditions- **On valid applications Payment of 75% required**

Applications will be processed at year end- See reverse for **Vacant Property Grant Allowance Scheme Application Form**

OWNER'S LEGAL OBLIGATION: Local Government Act 2014- Section 32 Declaration- Owner to complete Statutory Declaration in the event of the Sale, Change of Tenant or Vacancy of a Commercial Property, within 14 days of the change- failure to comply and clear all outstanding charges, owing by the owner or tenant leaving, will result in penalties and a charge on the property- see www.limerick.ie/council- Under Council Services see Business & Economy Section.