

SMALL AND MEDIUM ENTERPRISE SUPPORT SCHEME APPLICATION FORM 2017

Terms & Conditions - Small And Medium Enterprise Support Scheme Application Form 2017 - Checklist

Total Rates charged per annum must be greater than €500 but no more than €21,000

All Commercial Rates must be cleared in FULL by 31st July 2017

If paying by **Direct Debit** the payment deadline is 31st December 2017

Completed Application Form MUST be returned by 2nd July 2017

Tick

Exemptions:

- Accounts where the total Commercial Rates invoice(s) is(are) less than €500
- Accounts where the total Commercial Rates invoice(s) is(are) is more than €21,000
- Vacant Properties do NOT qualify under this scheme. For Vacant Properties, please complete a Vacant Property Grant Allowance Scheme Application Form for 2017
- Pipelines, Masts/Antennas, Generating Stations, Advertising Stations, Global Valuations and ATMs

PART – 1: Applicant Details

Name:		Customer Account No:	
Address:		Council Supplier No:	
		Tel No:	

PART – 2: Payment Details (Skip to PART 3 if you have received the SME grant previously or are an existing supplier)

VAT No (Mandatory)		Tax Ref No (Mandatory if no VAT No)	
PPS No (Mandatory if no VAT or Tax Ref No)			
Bank and E-mail details are required to process the payment. Please attach a copy of your Bank Statement Header showing your Name, IBAN and BIC details only.			
Bank Statement Header Attached	YES / NO	(If NO you MUST be a Council Supplier)	
E-mail address (Mandatory)			

PART – 3: Statutory Declaration

- This application is subject to audit. Please keep a record of all correspondence submitted.
- Applications that are misleading, incomplete or are not per the terms and conditions of the SME Sector Support Scheme 2017 will not be approved.
- **Final Payment Date is 31st July 2017 or 31st December 2017 if paying by Direct Debit**

I HEREBY DECLARE THAT:

all charges due to Limerick City & County Council are paid in full at the date(s) listed above. I wish to apply for payment of the SME Support Scheme support grant payment 2017, conscientiously believing the same to be true and by virtue of the Statutory Declaration Act, 1938.

Signature of Applicant

Date:

Completed Forms must be returned to:

SME Support Scheme, Limerick City & County Council, County Hall, Dooradoyle, Co Limerick, V94 WV78

Forms to be returned by **2nd July 2017**

For Office Use Only:

Not Approved:		Reason:	
Customer informed of rejection			
Yes /No		Paid:	
Premises changed ownership during 2017		Form Attached	
Signed:		Date:	

The Small and Medium Business Support scheme will pay a financial support to occupiers of commercial properties with a total annual commercial rate bill of up to and including €21,000 but not less than €500 in 2017.

The support payment of 9% of 2017 rates is aimed specifically at small and medium-sized businesses.

Terms and Conditions of the Scheme

Applicants must be the occupiers of a commercially rated property in Limerick City or County which meets the following criteria;

- Total commercial rates invoice(s) must amount to a minimum of €500 and maximum amount of €21,000 in 2017.
- Applications are to be made by the rated occupier only - Applications by Owner on behalf of a Tenant do not qualify.
- The Commercial Rates for 2017 relating to the relevant account must be paid in full by 31st July 2017 - this date applies if using any payment method other than Direct Debit.
- Applicants paying by Direct Debit qualify under the scheme provided the commercial rate account is paid in full by 31st December 2017.
- Applications must be made in writing to:
SME Sector Support Scheme
Limerick City and County Council
County Hall
Dooradoyle
Co. Limerick
V94 WV78