

# LIMERICK CITY & COUNTY COUNCIL



## APPLICATION FOR A HORSE LICENCE

Control of Horses Act, 1996

Limerick City & County Council (Control of Horses) Bye-Laws, 2015

**THIS APPLICATION MUST BE FULLY  
COMPLETED**

*PLEASE USE BLOCK LETTERS. PLEASE TICK WHERE APPROPRIATE*

Please Refer the Guideline Document for further Information  
(Available at [www.limerick.ie](http://www.limerick.ie))

## PART 1 – APPLICANT DETAILS

**The Applicant must provide Pictorial Proof of Identity. The following documentation will be acceptable as Proof of Identity**

- **Passport**
- **Drivers Licence**
- **A Form of Identity with a Photograph of the Applicant Issued by An Garda Siochana or a Minister of the Government**

1. Name \_\_\_\_\_

2. Address \_\_\_\_\_

\_\_\_\_\_

3. Date of Birth \_\_\_\_\_

4. P.P.S. Number: \_\_\_\_\_

5. Phone No. \_\_\_\_\_

6. Have you ever been disqualified under Section 7 of the Control of Horses Act, 1996 from keeping a horse? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please give details \_\_\_\_\_

## PART 2 – HORSE PASSPORT

**The Applicant Must Produce a Horse Passport as Evidence of Ownership of the Horse. Limerick City & County Council will arrange to examine the Horse to which this application relates.**

1. Description of Horse:

Colour	Sex		Height cm	Breed	Other Details (Distinguishing marks etc.)
	Male	Female			

2. Transponder (Microchip) No. \_\_\_\_\_

3. Passport Number \_\_\_\_\_

4. Name of Passport Issuing Body \_\_\_\_\_

PART 3 – OWNERSHIP OF THE EQUINE PREMISIES

**The Applicant must provide proof of the Land Ownership for the place the horse is kept. If the land is rented then the Applicant must provide proof of the Landlord's ownership of the land. (Please note if the land is rented then a valid Rental Agreement must also be produced , See PART 4.)**

1. Address of Premises at which the horse is ordinarily kept

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2. The Land Registry File must be included with your Application (Please insert folio number below)

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3. If the Land is unregistered the Deeds of the Land must be produced

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4. Name of the owner of the premises

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5. Name and address of the keeper of the horse (If the horse is not kept by the horse owner)

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6. Area of Land in Hectares available for keeping of the horse

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PART 4 – RENTAL AGREEMENT (IF APPLICABLE)

**If you do not own the premise where the horse is kept you must produce a valid Rental Agreement that is not less than Eleven Months from Expiry on the date of the Application for a Horse Licence.**

1. Name of the Landlord

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2. Address of the Landlord

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3. Length of Rental Agreement

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## PART 5 – EQUINE PREMISES

**The premises where the Horse is to be kept must be suitable for this purpose. Limerick City & County Council may make arrangements to inspect the premises where the horse is kept.**

**Requirements regarding the suitability of equine premises are listed in section 8 of the Limerick City & County Council (Control of Horses) Bye-Laws, 2015. Your Premises Must Comply with these Requirements.**

1. Number of animals kept at the Premises

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2. Planning Approval Reference for Stables

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3. Area of Land in Hectares that will be used for keeping the horse

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4. You must include a Map & Site details of land available for keeping a horse in either of the following formats. (Ordinance Survey Ireland Rural Place map 1:2500, or Ordinance Survey Ireland Urban Place Map 1:1000)

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## PART 6 – EQUINE PREMISES REGISTRATION

**The Applicant must provide a letter from the Department of Agriculture, Food & the Marine confirming that the premises where the horses will be kept is an Equine Registered Premises.**

1. Equine Premises Registration Number

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## PART 7 – INSURANCE POLICY

**The Applicant must have a public liability insurance policy covering his/her ownership and all uses for which the horse is to be put. You must include the Insurance Policy Document in your Application for a Horse Licence.**

1. Insurance Company

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2. Policy Number

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3. You must provide a letter from your Insurance Company expressly indemnifying Limerick City & County Council against all claims arising from the ownership and all uses for which the horse is to be put.

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4. Date of Expiry of the Insurance Policy (Please note that if the Insurance Policy has less than 12 months to run then a Horse Licence will only be issued until the date of expiry of the Insurance Policy.)

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## PART 8 – PAYMENT OF THE LICENCE FEE

**This Application must include the prescribed fee. Where the application is refused Limerick City & County Council may retain such portion of the fee as necessary to cover administration costs.**

1. The Horse Licence fee of €31.74 must accompany the application.

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# *Checklist*

The Following Documents **Must** be included in your Application.

***Failure to submit all the documentation will result in the application been returned to you as incomplete***

1. Pictorial Proof of Identity [As stated in Part 1]
2. Transponder Number [As stated in Part 2]
3. Horse Passport [As stated in Part 2]
4. Land Registry File or Deeds of the Land [As stated in Part 3]
5. Rental Agreement if applicable [As stated in Part 4]
6. Land Registry File or Deeds of the Land [As stated in Part 3]
7. Rental Agreement if applicable [As stated in Part 4]
8. Planning Approval for Stables [As stated in Part 5]
9. Map and site details of land available (OSI Maps) [As stated in Part 5]
10. Equine Premises Registration Letter [As stated in Part 6]
11. Insurance for the Horse [As stated in Part 7]
12. Letter of Indemnity to Limerick City & County Council from your Insurance Company [As stated in Part 7]
13. Licence fee of €31.74 [As stated in Part 8]


Signature of Applicant \_\_\_\_\_

Date of Application \_\_\_\_\_

**ALL PARTS AND SECTIONS OF THIS APPLICATION MUST BE FULLY COMPLETED AND ALL THE LISTED DOCUMENTATION MUST BE INCLUDED.**

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**PLEASE NOTE  
INCOMPLETE APPLICATIONS WILL BE RETURNED**

GUIDELINES FOR COMPLETING THIS APPLICATION FORM ARE  
AVAILABLE ONLINE AT [www.limerick.ie](http://www.limerick.ie)

ALL APPLICATION FORMS MUST BE RETURNED TO

CONTROL OF HORSES  
LIMERICK CITY & COUNTY COUNCIL  
DOORADOYLE OFFICES  
LIMERICK  
(061) 496200

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For Office Use Only:

Licence No. \_\_\_\_\_ Identification No. \_\_\_\_\_ Receipt No. \_\_\_\_\_