

LIMERICK CITY & COUNTY COUNCIL PLANNING APPLICATION CHECKLIST



Visit our website on www.limerick.ie/Council
Economic Development & Planning Tel: 061 407210

Planning Application Reference Number _____

X Indicates the articles of the Planning & Development Regulations 2001-2015 with which the application does not comply.

NEWSPAPER NOTICE

- 22(2)(a) Has one relevant page, or a full page copy of the relevant page of the newspaper been submitted?
- 18(1) Approved Newspaper?
- 18(1) Is advert headed Limerick City & County Council?
- 18(1)(a) Is the name of the applicant/s included?
- 18(1)(c) Is it stated– planning permission/ retention permission/outline permission/permission consequent on the grant of outline permission stating the reference number on the register of the relevant outline permission?
- 18(1)(d) Is a brief description of the nature and extent of development outlined?
- 18(1)(e) Is it stated that the planning application may be inspected or Purchased at a fee not exceeding the reasonable cost of making a copy at the offices of the Planning Authority during its public opening hours and that a submission or observation in relation to the application may be made to the Authority in writing on payment of the prescribed fee within the period of 5 weeks beginning on the date of receipt by the Authority of the application?
- 17(1) Has notice been submitted within two week timeframe?

SITE NOTICE

- 22(2)(a) Has one copy of site notice been submitted?
- 27(a) Is site notice in the form set out at form No. 1 of Article 19, or a form substantially to the like effect?
Is the site notice headed Limerick City & County Council?
Does site notice and newspaper development descriptions match?
Is site notice the correct colour?
Is the agents address included on the site notice if signing it on behalf of the applicant?
- 17(1) Has notice been submitted within two week timeframe?

PLANNING APPLICATION FORM

- 27(a) Is the application form set out at form No. 2 of Article 22, or a form, substantially to the like effect?

SUITABILITY OF SITE

- 22(2)(c) Where it is proposed to dispose of wastewater from the proposed development other than to a public sewer, has information on the on-site treatment system proposed and evidence as to the suitability of the site for the system proposed been submitted?

ADDRESS

- 18(1)(b) Is street name, location, townland or postal address of the property, land, structure or to which the application relates stated and correct?

LEGAL INTEREST

- 22(2)(g) Where the applicant is not the legal owner of the property, land or structure concerned, has written consent of the owner make the application been submitted?

IPPCL/WASTE LICENCE

- 18(1)(d)(iv) Is it stated that the development requires an IPPCL (Industrial Emissions Licence) or a Waste Licence - If applicable

FEES

- 22(2)(h) Has appropriate fee as set out in schedule 9 been paid?

PART V

- 22(2)(e) Does the application comply with Part V requirements? (if applicable)

NATURA IMPACT STATEMENTS (NIS)

- 224(d) Has it been stated on the newspaper notice & site notice that an NIS will be submitted to the Planning Authority with the application?

ENVIRONMENTAL IMPACT STATEMENTS (EIS)

- 97(a) Has 10 copies of the EIS been submitted with the planning application
- Article 13 Has 1 electronic copy of the EIS been submitted with the planning application (Planning & Development Amendment No. 3 Regulations 2011)
- 98(a) Has it been stated on the newspaper notice that an EIS will be submitted to the Planning Authority with the application
- 98(b) Has it been stated on the newspaper notice that the EIS will be available for inspection or purchase at a fee not exceeding the reasonable cost of making a copy during office hours at the offices of the Planning Authority

ADDITIONAL CHECKS

- Has a letter from the secretary from the Group Water Scheme been submitted where appropriate? (Requirement of Limerick City & County Council)
- Is a schedule listing all drawings included? (Requirement of Limerick City & County Council)
 - Is the company registration number stated on the planning application form?
 - Is the company name in accordance with the name registered with the Companies Registration Office (CRO)?

SITE LOCATION MAP

- 22(2)(b)(i) Are site boundaries identified in red?
- 22(2)(b)(ii) Is any land which adjoins, abuts, or is adjacent to the land to be developed identified in blue?
- 22(2)(b)(iii) Are wayleaves identified in yellow?
- 22(2)(b)(iv) Is position of the site notice included?
- 23(1)(g) Do Ordnance Survey-based plans or maps contain relevant Ordnance Survey sheet numbers?
- 22(2)(b) Are location maps (1:1000-built-up areas– and 1: 2500 in all other areas) included and acceptable?

SITE LAYOUT 1:500 (Other scales may be agreed with P.A)

- 23(1)(a) Are site boundaries identified in red?
- 23(1)(a) Are site layout plans included? And do they indicate the following:
Roads/Buildings
Boundaries
Wastewater Treatment System/Septic Tank & Percolation Area
Bored Wells or other significant features (wayleaves in yellow)
Etc., adjoining or in the vicinity of the application site?
- 23(1)(c) Does the site or layout plan and other plans show the level or contours, where applicable, of the land and the proposed structures relative to Ordnance Survey datum or a temporary local benchmark?
- 23(1)(f) Do the site or layout plans indicate the distance of all proposed structures from the boundaries of the site as defined in red?
- 23(1)(h) Is the north point included on layout map?

DRAWINGS OF ELEVATIONS AND PLANS

- 23(1)(b) Are plans, (1:200 or as agreed with PA, 1:50 and/or 1:100, included are acceptable?
Are sections, (1:200 or as agreed with PA, 1:50 and/or 1:100, included are acceptable?
Are elevations, (1:200 or as agreed with PA, 1:50 and/or 1:100, included are acceptable?
- 23(1)(d) Are drawings of elevations of any proposed structure showing the main features of any buildings which would be contiguous to the proposed structure if it were erected on the application site or in the vicinity at a scale of not less than 1:200 as may be appropriate included and acceptable?
- 23(1)(e) Are plans relating to works comprising reconstruction/alteration/extension of a structure marked or coloured so as to distinguish between the existing structure and the proposed works?
- 23(1)(f) Plans and drawings of floor plans, elevations and sections shall indicate in figures the principal dimensions of any proposed structure (including overall height)?
- 23(1)(h) Is the north point included on plans?

OTHER ITEMS

- 22(4)(a) Are 6 copies included?
- 23(1) Is metric scale used?

PROTECTED STRUCTURES AND ARCHITECTURAL CONSERVATION AREAS (ACA)

- 18(1)(d)(iii) Is it stated that the development involves work to a Protected Structure/Proposed Protected Structure?
- 23(2) Are photographs/plans included to show the affect the proposed development would have on a Proposed Protected Structure/Protected Structure or to the exterior of a structure which is located within an Architectural Conservation Area (ACA)?

INTERNAL USE ONLY

CSO AREA :

FEE CALCULATION:

CLASS (Scale of Fees) :

COMMENTS

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SIGNED

DATE: